

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, October 13, 2022, 6:30 p.m.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

I. Call to Order: Wendy Terry called the meeting to order to at 6:35 p.m.

Roll Call: present at time of meeting unless otherwise noted

Name	Role	Present	Absent
Wendy Terry	Board Member - President	x	
Kris Gapinski	Board Member – Vice President	x	
Aaron Price	Board Member - Treasurer	x	
Matheu Weidenbach	Board Member - Secretary		x
Elizabeth Brobeck	Board Member	x	
Joanna Pederson	Board Member	x	
Elizabeth Warpinski	Board Member	x	
Jamarcus Walker	Board Member	x	
Melanie Spall	Board Member	x	
Sean Koster	Ex-Officio	x	
Mike Reeder	Ex-Officio	x	
Bridget Peterson	Ex-Officio	x	
Miscellaneous Attendees: Amanda Rasinski, Elizabeth Jaen			

II. Pledge of Allegiance

III. Choral Reading of Beacon Academy Vision Statement

IV. Approval of Agenda

Motion:	Motion to approve tonight's agenda							
Made by:	Aaron Price				Seconded by:	Melanie Spall		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Elizabeth Brobeck	x		
	Wendy Terry	x			Elizabeth Warpinski	x		
	Matheu Weidenbach			x-absent	Jamarcus Walker	x		
	Joanna Pederson	x			Melanie Spall	x		
	Kris Gapinski	x						
Decision:	PASSES							
Notes:								

V. Public Comment: *The board will recognize anyone from the public who wants to speak at this time. The board reserves the right to limit the time of the public comment. The public will not have the opportunity to speak or comment on any agenda item after the public comment time has passed.*

Notes: Elizabeth Jaen- sent an email, huge portion of the school is in crisis daily. It is feeling like we are hearing that there is nothing that can be done, but the problem is not being solved.

VI. Declaration of Conflict of Interest: *Board members read the agenda and disclose if they have any real or perceived conflict of interest with any agenda items.*

Notes: None

VII. Approval of Consent Agenda: *Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a board member or meeting attendee so requests, in which event the item will be removed as a Consent Agenda item and addressed.*

a. Approval of Minutes

i. Regular Board Meeting— September 15, 2022

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- b. Policy 507 Corporal Punishment
- c. Policy 510 Student Extra-Curricular Participation
- d. Policy 515 Protection and Privacy of Pupil Records
- e. Employee Handbook
- f. Personnel Consent Agenda

Motion: Motion to approve a, b, and f from the consent agenda								
Made by: Aaron Price				Seconded by: Elizabeth Brobeck				
Discussion: None								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Elizabeth Brobeck	x		
	Wendy Terry	x			Elizabeth Warpinski	x		
	Matheu Weidenbach			x-absent	Jamarcus Walker	x		
	Joanna Pederson	x			Melanie Spall	x		
	Kris Gapinski	x						
Decision: PASSES								
Notes: c (policy 510), d (policy 515), and e (employee handbook) were pulled to talk about individually								
Policy 515 was sent back to Governance Committee								

Employee Handbook

Motion: Motion to approve the employee handbook with the correction to “non-acceptance”								
Made by: Aaron Price				Seconded by: Jamarcus Walker				
Discussion: None								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Elizabeth Brobeck	x		
	Wendy Terry	x			Elizabeth Warpinski	x		
	Matheu Weidenbach			x-absent	Jamarcus Walker	x		
	Joanna Pederson	x			Melanie Spall	x		
	Kris Gapinski	x						
Decision: PASSES								
Notes: There is an error on page 14 that says “acceptance” and should say “non-acceptance”								

Policy 510

Motion: Motion to approve the first reading of policy 510								
Made by: Aaron Price				Seconded by: Krist Gapinski				
Discussion: Are we sending out notifications about all after-school activities?								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Elizabeth Brobeck	x		
	Wendy Terry	x			Elizabeth Warpinski	x		
	Matheu Weidenbach			x-absent	Jamarcus Walker	x		
	Joanna Pederson	x			Melanie Spall	x		
	Kris Gapinski	x						
Decision: PASSES								
Notes: Students and parents should be notified about all extra-curricular activities								
Policies do not apply until the following school year if they are being changed, but the rest applies this year								

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Basketball and volleyball may not have sent notifications

VIII. Board Reports

a. Finance Committee

i. Review/Approve September Financial Report

Motion: Motion to approve the September financials								
Made by: Aaron Price				Seconded by: Kris Gapinski				
Discussion: None								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Elizabeth Brobeck	x		
	Wendy Terry	x			Elizabeth Warpinski	x		
	Matheu Weidenbach			x-absent	Jamarcus Walker	x		
	Joanna Pederson	x			Melanie Spall	x		
	Kris Gapinski	x						
Decision: PASSES								
Notes:								
-Cash is going up								
-Revenues are at about 22% and the fiscal year is about 25% complete but we are expected to get more federal money next month								
-We are missing some expenses because it is the beginning of the school year, and it takes some time to get billed								
-We budgeted for 550 students and that is our number, which is positive								
-Cash on hand is no longer at a deficit								
-If everything holds constant, we may not need as large of a loan to cover salaries at the end of the year								
-There is a number missing from the general fun number, should be \$1,911,317 instead of \$1,911,17								

i. Review/Approve Revised FY23 Budget

Motion: Motion to approve the revised FY23 budget								
Made by: Aaron Price				Seconded by: Jamarcus Walker				
Discussion: None								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Elizabeth Brobeck	x		
	Wendy Terry	x			Elizabeth Warpinski	x		
	Matheu Weidenbach			x-absent	Jamarcus Walker	x		
	Joanna Pederson	x			Melanie Spall	x		
	Kris Gapinski	x						
Decision: PASSES								
Notes:								
-Looking at the proposed FY23 budget- still based on enrollment of 550 students								
-SPED budget for expenditure was too high, contracted services were overestimated- that has been corrected								
-Food service program had to be adjusted due to the previous lack of information, this was expected- revenue has been taken from the general fund in order to cover expenses because food service cannot have a deficit								
-Salaries are lower because the food service salaries were placed under food service expenses								
-Salaries and supplies were placed under food service expenses								
-Benefits have increased because health insurance costs have increased								
-Transportation was adjusted due to the after-school program								
-More compensatory money will be coming from the state next year								
-The deficit is expected to shrink significantly next year, and we are expected to have a surplus the following year								

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ii. Board Finance Training

Notes:

- N/A

b. Beacon PTO, Marie Geislinger

i. 2022-23 Activity update (informational)

Notes:

- N/A

c. Executive Director, Sean Koster

i. Enrollment Report (informational)

Notes:

- Transportation is a common reason for students to drop and many of the dropped students were students who just never attended
- We did enroll 16 more students

ii. Food Service Update (informational)

Notes:

- Breakfast and lunch are both trending upward, most likely because free and reduced lunch has increased
- Free and reduced lunch went down during the pandemic, most likely due to the free lunch, which caused us to lose a couple hundred thousand dollars a year during this time, it is now higher than it was pre-pandemic

iii. IQS Annual Report (informational)

Notes:

- The equity and achievement goal was newer, so we are working on expanding and improving our performance
- In this-last year we only measured the Reading well by Third Grade goal using our high need students, which lowered the score
- Working on bolstering Character Ed and being more intentional
- The performance scores are down mostly due to lower test scores and lower developmental assets scores, possibly due to the shifting and more transient population
- We were praised for our board work and for finance

d. Board Training

i. Complaint Resolution Process

Notes:

- See packet

e. Fund Development Task Force

i. Review scope of work for school year (informational)

Notes:

- There are a set of priorities for grant applications- the focus has been on where the board has made cuts in order to try and bring some of those funds back in
- A focus is on diversifying resources
- Just seeking some feedback on the priorities- seems good overall
- Front Door has been set up so we can now apply for the Wal-Mart grants that were approved last month
- Trying to work on getting teachers support on applying for grants
- Working on partnerships with businesses and organizations- PAC improvements and food/snacks

f. Curriculum Committee

Notes:

- Character ed- Fly Five (Social-Emotional Learning curriculum that ties in with Responsive Classroom) is now set up online and there will be training at the next professional development day
- PE and Health curriculum is being looked at- examining the needs, wants, and dreams

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g. Governance Committee

- i. Review/Approve Removal of Policy 513 Academic Probation Grades 6-8 and Policy 513.5 Academic Proficiency Plan Grades 4-5, Review/Approve Policy 544 Student Promotion and Retention Policy

Motion:	Motion to remove 513 and 513.5 and approve the first reading of 544 with the edit about summer instruction							
Made by:	Elizabeth Warpinski				Seconded by:	Melanie Spall		
Discussion:	Should we allow students to pass a grade if they complete a class during the summer? -that can be a factor in preventing students from being retained							
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Elizabeth Brobeck	x		
	Wendy Terry	x			Elizabeth Warpinski	x		
	Matheu Weidenbach			x-absent	Jamarcus Walker	x		
	Joanna Pederson	x			Melanie Spall	x		
	Kris Gapinski	x						
Decision:	PASSES							
Notes:	<p>-The feeling is it isn't sustainable, and there are concerns</p> <p>-Having a conference with parents/guardians, admin, and teacher(s) and the academic improvement plan are helpful</p> <p>-The follow up assessment conference is difficult to sustain- there are quite a few meetings with a lot of people</p> <p>-We are seeing more extenuating circumstances- more transient population, more immigrant students</p> <p>-This seems more reactive, rather than proactive</p> <p>-Looking at moving to grade-level tracking instead- every 2 weeks</p> <p>-Wanting to move some of what we have in this policy into Policy 544 to make it more procedural</p> <p>-It gives teachers and admin more flexibility with supporting students without bringing it to the board</p>							

h. Employee Retention and Compensation Committee

Notes:	<ul style="list-style-type: none"> The PTO is waiting decide if they will fund some fringe benefits Teachers Amazon wish lists are now on the website Recommending freezing all payscales until next year, including additional lanes
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Freezing Revision of Payscales

Motion:	Motion to following the recommendation of ERCC to not change the payscale for licensed staff							
Made by:	Aaron Price				Seconded by:	Kris Gapinski		
Discussion:	How will this affect retention of staff? How will it affect the morale?							
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Elizabeth Brobeck	x		
	Wendy Terry	x			Elizabeth Warpinski		x	
	Matheu Weidenbach			x-absent	Jamarcus Walker	x		
	Joanna Pederson			x	Melanie Spall	x		
	Kris Gapinski	x						
Decision:	PASSES							
Notes:	<p>-ERCC is recommending not giving an increase to teachers and not adding lanes</p> <p>-The board wants to increase the payscales, but we are unable to do it at this time due to the deficit and because we are looking to get a loan to pay for salaries this year</p>							

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Motion: Motion to not change the payscale for non-licensed staff								
Made by: Elizabeth Brobeck					Seconded by: Melanie Spall			
Discussion: Can we examine it? How will it affect the budget?								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Elizabeth Brobeck	x		
	Wendy Terry	X			Elizabeth Warpinski		x	
	Matheu Weidenbach			x-absent	Jamarcus Walker	x		
	Joanna Pederson		x		Melanie Spall	x		
	Kris Gapinski	x						
Decision: PASSES								
Notes: -ERCC is recommending not changing the payscale for non-licensed staff -The board wants to increase the payscales, but we are unable to do it at this time due to the deficit and because we are looking to get a loan to pay for salaries this year								

i. Executive Committee

i. Review/Approve Executive Director Goals

Motion: Motion to approve the Executive Director Goals								
Made by: Elizabeth Warpinski					Seconded by: Jamarcus Walker			
Discussion: None								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Elizabeth Brobeck	x		
	Wendy Terry	x			Elizabeth Warpinski	x		
	Matheu Weidenbach			x-absent	Jamarcus Walker	x		
	Joanna Pederson	x			Melanie Spall	x		
	Kris Gapinski	x						
Decision: PASSES								
Notes: 1- Financial Implication of the Pandemic - School finances - Fund balance - Financial impact of enrollment decline 2- Strategic Planning of Vision Work - School wide action plan and school vision 3- Climate and Culture - Vision - Give 'em Five and Responsive Classroom - Resetting with resilience 4- Operation and Human Resources Work - Succession planning of the administration and office members - Strategic planning								

ii. Board Communication Updates

Notes:	<ul style="list-style-type: none"> We want to sent the agenda out to the public and re-institute the School Board Spotlight
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j. Actions

Notes:	
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| <ul style="list-style-type: none">• Add extra-curriculars into consent agenda- Wendy• Discussion of Elizabeth Jaen's email and public comment about struggles with student behavior-Executive committee and admin |
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IX. Adjournment

MOTION TO ADJOURN

Motion to adjourn at 9:11 pm forwarded by Melanie Spall seconded by Jamarcus Walker. Approved unanimously.
Meeting adjourned at 9:11 pm.

Next regular meeting: November 17, 2022 at 6:30PM

Approved on 11/17/2022
Matheu Weidenbach, Secretary
Beacon Academy School Board