

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, July 21, 2022, 6:30 p.m.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

CALL TO ORDER Wendy Terry called the meeting to order to at 6:34p.m.

1.ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
Wendy Terry (President)	✓	
Kris Gapinski (Vice President)		✓
Aaron Price (Treasurer)		✓
Paige Roth (Secretary)	✓	
Elizabeth Brobeck	✓	
Matheu Weidenbach		✓
Joanna Pederson	✓	
Elizabeth Warpinski	✓	
Sean Koster(ex-officio)		✓
Mike Reeder (ex-officio)	✓	
Bridget Peterson (ex-officio)		✓

MISC. ATTEENDEES: JAMARCUS WALKER

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda with the addition of the Principal Report as item B:							
Made by:	*Joanna Pederson				Seconded by:	*Lizzie Warpinski		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price			x absent	Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x		
	Joanna Pederson	x						
	Kris Gapinski			x-absent				
Decision:	Passes							

5. Seating of New Board Members: We are seating two re-elected board members. Wendy Terry and Elizabeth Brobeck affirmed their oath of office.

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6. Appointment of Community Member

Motion:	To approve the appointment of JaMarcus Walker to the Beacon school board.								
Made by:	*Elizabeth Brobeck				Seconded by:	*Lizzie Warpinski			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price			x absent	Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x			
	Joanna Pederson	x							
	Kris Gapinski			x-absent					
Decision:	Passes								

7. Election of Officers: We need to elect a chair, vice chair, secretary, and treasurer.

Motion:	To approve Wendy Terry as the Chair of the board for the 2022-2023 school year:								
Made by:	*Lizzie Warpinski				Seconded by:	*Joanna Pederson			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price			x absent	Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x			
	Joanna Pederson	x			JaMarcus Walker	x			
	Kris Gapinski			x-absent					
Decision:	Passes								

Motion:	To approve Matheu Weidenbach as the Secretary of the board for the 2022-2023 school year:								
Made by:	*Joanna Pederson				Seconded by:	*Lizzie Warpinski			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price			x absent	Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x			
	Joanna Pederson	x			JaMarcus Walker	x			
	Kris Gapinski			x-absent					
Decision:	Passes								

-For vice chair, Elizabeth Brobeck nominated Kris Gapinski. Joanna Pederson nominated Lizzie Warpinski. A vote was held for this position. The results of the vote were 3 for Kris Gapinski, 2 for Lizzie Warpinski, and 1 abstention. Kris Gapinski was appointed as Vice Chair.

-For treasurer, Wendy Terry stated that both Mathieu Weidenbach and Aaron Price would be willing to hold the position. A vote was held for the position. The results of the vote were 4 for Aaron Price and 2 for Mathieu Weidenbach. Aaron Price was appointed as Treasurer.

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8. Public Comment: none

9. Approval of the Consent Agenda:

Motion:	To approve the consent agenda with the removal of the personnel update.							
Made by:	* Joanna Pederson				Seconded by:	*Elizabeth Brobeck		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price			x absent	Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x		
	Joanna Pederson	x			JaMarcus Walker	x		
	Kris Gapinski			x-absent				
Decision:	Passes							
	A. Approval of Minutes 1. Regular Board Meeting—June 16, 2022 B. CLA Tax Filing Engagement Letter C. Done Right Food Contract D. Pediatric Psych Services, ADD Contract							

Personnel Update - Personnel was voted on separately as Paige Roth's resignation was on the document.

Motion:	To approve the personnel update.							
Made by:	*Elizabeth Brobeck				Seconded by:	*JaMarcus Walker		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price			x absent	Paige Roth			x
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x		
	Joanna Pederson	x			JaMarcus Walker	x		
	Kris Gapinski			x-absent				
Decision:	Passes							

10. Board Reports

A. Executive Director – Mike Reeder

1. Enrollment Report

- Enrollment sits at 551 for the 2022-23 school year.
- There are two information sessions coming up this summer to bolster enrollment. ---
- There is typically an uptick in enrollments near the end of August.
- Kindergarten Camp is occurring at Beacon in August. Students do not have to be enrolled.

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-Several farmer's markets and Crystal Frolics are occurring in the coming weeks and are a way to spread the word about Beacon.

2. Lease Aid Approval Letter

- MDE approved us for \$1.1 million for lease aid. Bridget Peterson with The Anton Group (TAG) worked with Sean Koster to get this approval.

3. Review/Approve Annual Designations

a. Delegation of Bank Depositories

Motion:	To approve the delegation of Band Depositories to Choice and Associated Bank:								
Made by:	*Lizzie Warpinski				Seconded by:	*Joanna Pederson			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price			x absent	Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x			
	Joanna Pederson	x			JaMarcus Walker	x			
	Kris Gapinski			x-absent					
Decision:	Passes								

b. Delegation of Authorized Bank Signers (Board Chair, Treasurer, Executive Director)

Motion:	To approve the Board Chair, Treasurer and Executive Director as bank signers:								
Made by:	*JaMarcus Walker				Seconded by:	*Elizabeth Brobeck			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price			x absent	Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x			
	Joanna Pederson	x			JaMarcus Walker	x			
	Kris Gapinski			x-absent					
Decision:	Passes								

c. Delegation of Special Education Director as Indigo Education

Motion:	To approve Indigo Education as the special education director								
Made by:	*Joanna Pederson				Seconded by:	*Lizzie Warpinski			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price			x absent	Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x			
	Joanna Pederson	x			JaMarcus Walker	x			
	Kris Gapinski			x-absent					
Decision:	Passes								

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d. EDIAM Board Resolution – Executive Director

Motion:	To approve EDIAM Board Resolution to certify Sean Koster, Executive Director:								
Made by:	*Joanna Pederson				Seconded by:	*Lizzie Warpinski			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price			x absent	Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x			
	Joanna Pederson	x			JaMarcus Walker	x			
	Kris Gapinski			x-absent					
Decision:	Passes								

e. Identified Official with Authority – Executive Director

Motion:	To approve the designation of Identified Official with Authority as Sean Koster, Executive Director:								
Made by:	*Joanna Pederson				Seconded by:	*Elizabeth Brobeck			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price			x absent	Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x			
	Joanna Pederson	x			JaMarcus Walker	x			
	Kris Gapinski			x-absent					
Decision:	Passes								

f. Delegation as SERVS/SEDRA User (TAG)

Motion:	To approve TAG as the SERVS/SEDRA users:								
Made by:	*Lizzie Warpinski				Seconded by:	*JaMarcus Walker			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price			x absent	Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x			
	Joanna Pederson	x			JaMarcus Walker	x			
	Kris Gapinski			x-absent					
Decision:	Passes								

g. Delegation of Electronic Funds Transfers to TAG and Sean Koster

Motion:	To approve TAG and Executive Director as the delegated Electronic Funds Transfer:								
Made by:	*JaMarcus Walker				Seconded by:	*Lizzie Warpinski			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price			x absent	Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x			
	Joanna Pederson	x			JaMarcus Walker	x			

Kris Gapinski	x-absent		
Decision: Passes			

B. Principal, Mike Reeder

1. Referral Data Report

- Mike Reeder presented the referral data for quarters 3 and 4 of the 2021-22 school year. Quarter 3 had 185 referrals and quarter 4 had 206 referrals. These numbers are lower than previous years at Beacon. The resource room team worked hard this year to provide alternative interventions to referrals.
- Lizzie Warpinski was wondering how our 21/22 numbers would compare to previous years if we looked at percentages based on total student enrollment. Our enrollment this year was comparable to the 2017-18 school year. The number of referrals was significantly lower in quarter 3 this year than in 17/18. The number of referrals during quarter 4 was similar in both years.
- There is still a discrepancy in the number of students of color who received referrals compared to the percentage enrolled at Beacon Academy. Lizzie Warpinski would like to see how that discrepancy has changed over time to see if it has lessened over the years. Reeder stated that that is difficult to track due to the transience of our student body and additional intervention services that have been implemented.
- Paige Roth requested that the report be updated in the future to show what other intervention services students are receiving as an alternative to referrals.
- Jamarcus Walker and Elizabeth Brobeck would like to see data on the individual student data to determine if referral numbers decrease on a student-by- case.
- There was an increase in referrals during the second half of the school year. Mike Reeder believes that this might be a result of students and teachers returning to the building this fall from distance learning. All individuals were readjusting to in person learning the first half of the school year.
- Wendy Terry recommended that one or two board members take this on as an ad hoc committee to determine the best way to move forward with these reports. Lizzie Warpinski and Elizabeth Brobeck are willing to work on this together.
- Jamarcus recommended tabling the committee creation until all members were able to review the July minutes. In August, board members will come with thoughts on what this committee should entail.

C. Board Training

1. Open Meeting Law

- The school board and all board level committees must adhere to open meeting law. MN statute 13.D determines the rules of how we must conduct business. This provides transparency, accountability, and opportunities to receive feedback from the public. –
- Open meeting law also states how we give notice to the public about meetings. Regular meetings are determined in advance and posted in an easily accessible location. Special meetings must be posted at least 3 days in advance. Emergency meetings are only if there is an immediate concern that calls for the board to meet.

-A meeting is when there is a quorum of members and relevant information is distributed, both in person and electronically. All votes must be recorded at meetings. Materials must be available for public review.

-If a meeting is held electronically, or if a board member attends electronically, the public must be able to be at that location as well. If a meeting is held with a member attending digitally, the votes will be held as roll call. The exception would be if a state of emergency is called, then members may attend from a private location. Individual members who are exempt from the public location rule is if they are members of the military overseas or have a medical exemption.

-Meetings may be closed if private data is discussed. The audio recording of the closed meetings must be kept for 7 years. Meetings must be closed if the following is discussed: medical data, criminal investigations, or allegations of criminal conduct. The meeting may be closed for labor negotiations, employee performance reviews, property transactions, and security measures.

E. Curriculum Committee

- There are still some funds left for SEL curriculum that can be spent in in FY22. Part of the component involved including families for Social/Emotional Learning at home. Elizabeth Brobeck asked if our school counselors and social workers have been included in the decision-making process for this curriculum. Mike Reeder do reach out to them. This curriculum for SEL will be included in the character education digital library that is being created for Beacon this summer.

F. Fund Development Task Force

- They are sending someone to a grant writing workshop. This will provide extra resources and options for locating new grants. They will be coordinating with Ann Marie and the business directory to find partners who might be willing to invest in the school.

G. Governance Committee

- no report

H. Employee Retention and Compensation Committee

-no report

I. Executive Committee

1. 2022-2023 Board Meeting Schedule

-Generally, the board meets on the third Thursday of each month.

-Considerations for changing the date are school wide events or if a religious holiday falls on the meeting date. The board discussed what factors should be used to adjust meeting dates. They determined if there are formal observances, feasting/fasting, or members of the board adhere to a specific religion, we should give our best faith effort to move the meeting.

-For the retreat, the meeting will be held on Tuesday, August 23rd.

-The regular meeting in October will be held on Thursday the 13th.

-The regular meeting in April will be held on Tuesday the 25th.

-All other regular meetings will be held on the third Thursday of each month.

Motion:	To approve 2022-23 Beacon School Board Regular Meeting Calendar:		
Made by:	*JaMarcus Walker	Seconded by:	*Joanna Pederson
Discussion:			

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	Aaron Price			x absent	Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach			x-absent	Elizabeth Warpinski	x		
	Joanna Pederson	x			JaMarcus Walker	x		
	Kris Gapinski			x-absent				
Decision:	Passes							

2. Committee sign-up Committee Sign Up

-There are five board committees: governance, ERCC, finance, curriculum, and fund development task force. Board level committees present information to the board each month. The board does need to approve any decisions or actions taken by these committees.

3. Board Training

-All new members of the board are required to attend trainings on policy, finance, and employment. All other members can take virtual trainings through MN charter board.

4. Open Board Seat

Paige Roth is resigning from her position at Beacon Academy. With this resignation, she is no longer able to serve on the board. An email will go out to the larger community announcing the open teacher position. Bios will be due on August 8th. Any applications will be reviewed and voted on at the August meeting. We are also still looking for someone to fill the open recorder position.

Adjournment

Board Retreat- Tuesday, August 26th at 6:00 p.m.

Old Business- None

Action Items- None

NEXT MEETING IS August 18, 2022

MOTION TO ADJOURN

Motion to adjourn at 8:51 pm forwarded by Joanna Pederson and seconded by Elizabeth Brobeck. Approved unanimously.

Meeting adjourned at 8:51 pm.

Approved on _____

Matheu Weidenbach, Secretary
Beacon Academy School Board