

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, June 16, 2022, 6:30 p.m.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

CALL TO ORDER Wendy Terry called the meeting to order to at 6:33 p.m.

1.ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
Wendy Terry (President)	✓	
Kris Gapinski (Vice President)	✓	
Aaron Price (Treasurer)		✓
Paige Roth (Secretary)	✓	
Elizabeth Brobeck	✓	
Matheu Weidenbach	✓	
Joanna Pederson		✓
Elizabeth Warpinski	✓	
Mary Peters	✓	
Sean Koster(ex-officio)		✓
Mike Reeder (ex-officio)	✓	
Bridget Peterson (ex-officio)		✓

MISC. ATTENDEES:

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda:							
Made by:	• Mary Peters			Seconded by:	• Kris Gapinski			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price			x-absent	Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent	Mary Peters	x		
	Kris Gapinski	x						
Decision:	Passes							

5. Public Comment

The board will recognize anyone from the public who wants to speak at this time. The board reserves the right to limit the time of the public comment. The public will not have the opportunity to speak or comment on any agenda item after the public comment has passed.

6. Declaration of Conflict of Interest

Board members read the agenda and disclose if they have any real or perceived conflict of interest with any agenda items.

-Lizzie Warpinski has a conflict as her working agreement is being voted on tonight.

7. Approval of the Consent Agenda:

Motion:	To approve the consent agenda:							
Made by:	* Elizabeth Brobeck				Seconded by:	*Matt Weidenbach		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price			x-absent	Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent	Mary Peters	x		
	Kris Gapinski	x						
Decision:	Passes							
A. Approval of Minutes: Regular Board Meeting – May 19, 2022 Special Board Meeting – May 10, 2022 – removed for a correction B. Policy – First Reading 1. 427 Whistleblower 2. 429 Bereavement 3. 441 Use of Internet, Email, Computers, Voicemail and Other Electronic Systems by Beacon Academy Employees 4. 502 Search of Student Lockers, Desks, Personal Possessions, and Student’s Person C. Policy – Second Reading 1. 414 Maltreatment of Minors Mandatory Reporting 2. 419 Tobacco Free Environment 3. 426 Teacher Evaluation D. Beacon Academy 990 E. Beacon Academy 8879 EO for CLA F. Staffing Update								

At the Special Meeting the members who voted to adjourn were not at the meeting. Needs to be corrected

Motion:	To approve the minutes from the special meeting on May 10, 2022 with the noted corrections							
Made by:	• Kris Gapinski				Seconded by:	• Matheu Weidenbach		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain

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Aaron Price		x-absent	Paige Roth	x		
Wendy Terry	x		Elizabeth Brobeck	x		
Matheu Weidenbach	x		Elizabeth Warpinski	x		
Joanna Pederson		x-absent	Mary Peters	x		
Kris Gapinski	x					
Decision: Passes						

8. Board Reports

A. Finance Committee

1. Review/Approve May 2022 Financial Report

- 92% through the year.
- Fund balance is projected to go to 1.75%.
- Transportation expected to go over budget due to after school program. We were using ESSER funds to run this program so it will not hit the bottom line.
- Overall, we are where we were last month. We are going to have to keep an eye on enrollment and see where if we need to be next fall.
- There is a mistake with the debt covenant ratio. Matt reached out to Bridgette to correct that in the summary statement.

Motion: To approve the finance report for May 2022 pending the corrections from Bridgette:								
Made by: *Kris Gapinski			Seconded by: • Lizzie Warpinski					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price			x-absent	Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent	Mary Peters	x		
	Kris Gapinski	x						
Decision: Passes								

2. Review/Approve FY23 Adjusted Budget

- There is no documentation in the board packet but there are two items.
- Substitute teaching services got zeroed out because it was already included in the contracted services.
- The money that was allocated to that line was used to round out the supply budget.

Motion: To approve the FY23 adjusted budget as presented:								
Made by: *Lizzie Warpinski			Seconded by: • Matt Weidenbach					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price			x-absent	Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent	Mary Peters	x		
	Kris Gapinski	x						
Decision: Passes								

B. Principal's Report, Mike Reeder

1. Enrollment Report

- There is so much shifting that is happening now.
- Marketing events are taking place. We had a brand-new market in Champlin.

2. Frontline Worker Pay

- Staff received notice about it and received information about how to apply.

3. Vision Statement – Family Survey

- The families tended to like the one about what we are producing which was the second statement. Families appreciate what we are doing with Character Education

4. Vision Statement – Staff Survey

- The staff overwhelmingly liked the second statement as well.

5. Leadership Feedback

- Overwhelmingly the second statement also was the most popular.

6. Review/Approve Board Staffing

- We are approving Elizabeth Warpinski and Joanna Pederson working agreement

Motion:	To approve Joanna Pederson's working agreement for the 2022-2023 school year:							
Made by:	*Lizzie Warpinski			Seconded by:	• Matt Weidenbach			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price			x-absent	Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent	Mary Peters	x		
	Kris Gapinski	x						
Decision:	passes							
Motion:	To approve Elizabeth Warpinski's working agreement for the 2022-2023 school year:							
Made by:	*Kris Gapinski			Seconded by:	• Matt Weidenbach			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price			x-absent	Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski			x
	Joanna Pederson			x-absent	Mary Peters	x		
	Kris Gapinski	x						
Decision:	passes							

C Board Training

1. Record Retention and Data Privacy

- The state has guidance and authority on when we can destroy records when needed. There are state statutes and policies.
- We follow the general records retention schedule.

- There are temporary records which we only need to keep a certain amount of time or permanent which can never be destroyed. There are also archival records that would get filed in the state archives if we were ever to dissolve.
- Data privacy – how we collect it, store it and release it. All data collected by a school is public unless it is deemed private. Private data can only be requested by the person belongs to or the student’s parent unless it is deemed private. All directory information is public. If there is a discussion about private data at the board level, those meetings would be closed to the public.
- All school communication should be done via the school’s computers. All board business for sure should be done using the school email address.

D. Fund Development Task Force

- no report

E Curriculum Committee

- no report

F. Governance Committee

We had a meeting Monday. We don’t meet in July, and we normally wouldn’t meet until the end of August, but we are going to meet the beginning of August because we have a policy we are looking at that needs to be passed before the beginning of the school year.

G. Employee Retention and Compensation Committee

1. Additional Lanes Update

- There are three additional lanes that are possible to look at but because of budget constraints we are waiting for the fall.
- This will be looked at it again in October when we have more secure enrollment numbers.

Aaron Price arrived at 7:35 p.m.

H. Executive Committee

1. Review/Approve Executive Director Working Agreement

- We have Sean Koster’s working agreement that we need to review and approve. It’s very similar to last year.

Motion:	To approve the working agreement for the Executive Director							
Made by:	*Aaron Price			Seconded by:	• Paige Roth			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent	Mary Peters	x		
	Kris Gapinski	x						

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2. Board Position Opening Announcement

-We have two board position openings to announce. Mary is finishing her term. We are very grateful. We didn't have anyone want to run for that position so if you know anyone that wants to be appointed, please send them my way. There is someone that Wendy is getting information from and will be presented at the July meeting.

-Ann Marie Roder is ending her role as the board recorder. Her service was greatly appreciated and she will be missed.

3. Review/Approve Vision Statement

-Statement two is the one that was most popular.

"Cultivating an inclusive community of learners who embody character, resilience, and scholarship."

Motion: To approve the vision statement number 2:								
Made by: *Lizzie Warpinski			Seconded by: • Aaron Price					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent	Mary Peters	x		
	Kris Gapinski	x						
Decision: passes								

-There was some discussion at Executive about how we are going to disseminate this information to the community. One thought is having Marketing take this on. T-shirts was an idea the board really liked.

Wendy will talk with PTO. Ann Marie will bring it to Marketing.

Adjournment

NEXT MEETING IS Thursday, July 21st at 6:30pm

MOTION TO ADJOURN

Motion to adjourn at 8:01pm forwarded by Matt Weidenbach seconded by Mary Peters. Approved unanimously. Meeting adjourned at 8:01pm.

Approved on _____

Paige Roth, Secretary

Beacon Academy School Board