

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, January 20, 2022, 6:30 p.m.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

CALL TO ORDER Wendy Terry called the meeting to order to at 6:33 p.m.

1.ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
Wendy Terry (President)	✓	
Kris Gapinski (Vice President)	✓	
Aaron Price (Treasurer)	✓	
Paige Roth (Secretary)	✓	
Elizabeth Brobeck	✓	
Matheu Weidenbach	✓	
Joanna Pederson	✓	
Elizabeth Warpinski	✓	
Mary Peters	✓	
Sean Koster(ex-officio)	✓	
Mike Reeder (ex-officio)	✓	
Mike Pocrnich (ex-officio)	✓	

MISC. ATTENDEES:

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda							
Made by:	• Kris Gapinski			Seconded by:	• Elizabeth Brobeck			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson	x			Mary Peters	x		
	Kris Gapinski	x						
Decision:	Passes							

5. Public Comment

The board will recognize anyone from the public who wants to speak at this time. The board reserves the right to limit the time of the public comment. The public will not have the opportunity to speak or comment on any agenda item after the public comment has passed.

6. Declaration of Conflict of Interest

Board members read the agenda and disclose if they have any real or perceived conflict of interest with any agenda items.

7. Approval of the Consent Agenda:

Motion: To approve the consent agenda.								
Made by: * Aaron Price		Seconded by: *Kris Gapinski						
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson	x			Mary Peters	X		
	Kris Gapinski	x						
Decision: Passes								
A. Approval of Minutes: Regular Board Meeting – December 16, 2021								

8. Board Reports

A. Finance Committee, Mike Pocrnich

1. Review/Approve December 2021 Financial Report

- Slight adjustments were made to the working budget but nothing major.
- Cash just over 2 million at the end of November. 1.9 million YTD fund balance.
- Our ESSER funds had some substantial draws in December so we'll see that in the next report
- We have a \$300k deficit but that will get better as we move through the revised budget for December. We are expected to have a deficit at the end of this year.

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Motion:	To approve the finance report								
Made by:	*Aaron Price				Seconded by:	• Matheu Weidenbach			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price	x			Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Matheu Weidenbach	x			Elizabeth Warpinski	x			
	Joanna Pederson	x			Mary Peters	X			
	Kris Gapinski	x							
Decision:	Passes								

2. Finance Training – Lease Aid and ADM

- We have debt covenants that we are required to hit, or we have to ask for a waiver. We must submit quarterly financial reports and our annual audit when it's completed.
- We must also submit our budget when it's completed for the year. As well as all applicable applications. We also need to schedule our annual investor call.
- Test scores for the school and the district we reside in are due as well as our enrollment report for October of that year.
- Days cash on hand calculation – This is calculated by the June 30th cash balance divided by the daily expense. Our bond convenient requires us to have 60 days cash on hand.
- Debt service coverage ratio requirement is 1.10.

B. Executive Director, Sean Koster

1. Enrollment Report

- We have a couple more students that enrolled. We hope to keep this steady as we go through the year.

2. School Hours

- Ann Marie and Sean have discontinued our social marketing effort with our marketing company. We are going to focusing on targeted ads that will drive more people to the building.
- Sean has visited over 30 daycares and preschools handing out brochures and information. It's been good make connections and see people face to face to market. He will visit local community boards at grocery stores and other coffee shops.

3. COVID Update

- Changes in procedure have occurred with a shortened quarantine of 5 days.
- Masking is still going to be required at Beacon.
- The federal government is offering each household free at-home COVID tests. There is also a program for each citizen to receive N95 masks. Sean will be getting information about these programs out to our community.

C. Board Training – Vision and Mission

- It's a state statute that governs this. It's included in Beacon's By-Laws and Policy 210.1
- The purpose is to ensure the board makes decisions neutrally and objectively.
- It defines who can sit on the board and who cannot.
- A board member must refrain from approving contracts when members benefit from that contract.

D. Curriculum Committee

- Still looking at materials

E Fund Development Task Force

- Looking at grants that have upcoming deadlines.

F. Governance Committee

- The committee looked at a model policy of the temporary standard that states a mandatory vaccination or weekly testing policy for staff. Governance is holding on to it until the courts have cleared it to see if we will need it

G. Employee Retention and Compensation Committee

1. First Review – Licensed Staff Salary Schedules

- The first review of the general and special education salary schedules occurred this month. ERCC is suggesting a 2% cost of living adjustment for years 7-20 on the general education salary schedule. Years 1-6 would be a larger increase to make those years more competitive with other schools.
- A survey will go out to all staff to gain feedback about the new schedules.
- Special education follows the Robbinsdale salary schedule. Discussion occurred on if this difference in salaries is equitable. Reasoning to continue this schedule would be the high turnover rates for our special education department, a staffing shortage for those positions, and the 90% reimbursement Beacon receives for all special education funds.
- ERCC will gather feedback from staff about the difference in pay scales.
- Finance reviewed the impact to budget and would have to make cuts to allow for this salary increase.
- ERCC will also include questions about staff preferences between a 1% COLA or a 2% COLA with budget cuts.
- After gathering feedback, ERCC will revise the schedules and present to the board again in February.
- The board chose not to approve this first draft until we could see more on the financial ramifications of this increase.

H. Executive Committee

- Strategic planning was moved to February 3rd at 6:00.

Adjournment

Board Work Session – February 3, 2022 at 6:00 p.m.

Old Business- None

Action Items- None

NEXT MEETING IS February 17, 2022 at 6:30 p.m.

MOTION TO ADJOURN

Motion to adjourn at 8:43pm forwarded by Kris Gapinski seconded by Lizzie Warpinski. Approved unanimously.
Meeting adjourned at 8:43 pm.

Approved on _____

Paige Roth, Secretary
Beacon Academy School Board