

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, July 22, 2021, 6:30 p.m.
 3415 Louisiana Ave N, Crystal, MN 55427
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

CALL TO ORDER Wendy Terry called the meeting to order to at 6:34p.m.

1.ROLL CALL	Present	Absent
present at time of meeting unless otherwise noted		
Board Member		
Wendy Terry (President)	✓	
Kris Gapinski (Vice President)	✓	
Aaron Price (Treasurer)	✓	
Paige Roth (Secretary)	✓	
Elizabeth Brobeck		✓
Matheu Weidenbach	✓	
Joanna Pederson		✓
Elizabeth Warpinski	✓	
	✓	
Sean Koster(ex-officio)	✓	
Mike Reeder (ex-officio)	✓	
Mike Pocrnich (ex-officio)	✓	

MISC. ATTENDEES:

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda:							
Made by:	*Aaron Price				Seconded by:	*Elizabeth Warpinski		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision:	Passes							

5. Seating of New Board Members: We are seating two of the three new board members. Elizabeth Warpinski and Matheu Weidenbach affirmed their oath of office.

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6. Election of Officers: We need to elect a chair, vice chair, secretary, and treasurer.

Motion: To approve Wendy Terry as the Chair of the board for the 2021-2022 school year:								
Made by: *Aaron Price			Seconded by: *Paige Roth					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry			x	Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision: Passes								
Motion: To approve Kris Gapinski as the Vice Chair of the board for the 2021-2022 school year:								
Made by: *Paige Roth			Seconded by: *Aaron Price					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski			x				
Decision: Passes								
Motion: To approve Aaron Price as the Treasurer of the board for the 2021-2022 school year:								
Made by: *Kris Gapinski			Seconded by: *Paige Roth					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price			x	Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision: Passes								
Motion: To approve Paige Roth as the Secretary of the board for the 2021-2022 school year:								
Made by: *Kris Gapinski			Seconded by: *Aaron Price					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth			x
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision: Passes								

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7. Public Comment: none

8. Approval of the Consent Agenda:

Motion:	To approve the consent agenda with the additions of the sped consulting contract and Capernaum Pediatric services and the addition of the enrollment report under Executive Director report. It was also requested to pull policy 208 from the consent agenda for							
Made by:	* Kris Gapinski			Seconded by:			*Aaron Price	
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision:	Passes							
<p>A. Approval of Minutes: Regular Board Meeting – June 17, 2021</p> <p>B. Policy, Second Review</p> <ol style="list-style-type: none"> 1. 212 School Board Member Development 2. 214 Out of State Travel by School Board Members 3. 215 Acceptance and Administration of Gifts 4. 216 Tort Liability <p>C. Policy, First Review</p> <ol style="list-style-type: none"> 1. 208 Development, Adoption and Implementation of Policies 2. 305 Policy Implementation 3. 306 Educational Administrator Code of Ethics 4. 716 Use of Electronic Signature to Conduct Official Business <p>D. Audit Engagement Letter - CLA</p> <p>E. 990 Engagement Letter CLA</p> <p>F. Deaf Hard of Hearing Contract – Jason Milano</p> <p>G. Autism Services – Pediatric Psych Services</p> <p>H. Director of Special Education – Indigo</p> <p>I. SWWC, Behavior Analytic Services – Sped Consulting</p> <p>J. Capernaum Pediatric – Occupational Therapy Services</p> <p>K. Capernaum Pediatric – Physical Therapy Services</p>								

Discussion of Policy 208 – It was brought to the attention of the board that the practice of how we adopt policies did not match what was written in the policy. The policy will now match our practice.

Motion:	To approve the first reading of policy 208 with the change in section IV letter B.							
Made by:	*Kris Gapinski			Seconded by:			*Aaron Price	
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth			x-absent

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			Brobeck		
Matheu	x		Elizabeth	x	
Weidenbach			Warpinski		
Joanna Pederson		x-absent		x	
Kris Gapinski	x				
Decision:	Passes				

9. Board Reports

A. Finance Committee, Mike Pocrnich

1. Review/Approve June 2021 Financial Report

- 1.7 million in cash at the end of June. Days Cash on Hand is 73 days.
- We are finalizing state and federal receivables.
- We are fully loaded with salaries and benefits.
- We will start receiving holdback monies the end of August.
- Debt coverage ratio is 1.6 which is good. The PPE loan is why our numbers look so good. We are applying for forgiveness tomorrow. The process should take a couple of weeks.
- the state finalized their budget, and we are getting a 2.5% increase in fiscal 22.

Motion:	To approve the finance report as presented:								
Made by:	*Aaron Price				Seconded by:	*Elizabeth Warpinski			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price	x			Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck			x-absent	
	Matheu Weidenbach	x			Elizabeth Warpinski	x			
	Joanna Pederson			x-absent					
	Kris Gapinski	x							
Decision:	Passes								

B. Executive Director – Sean Koster

1. Enrollment Report

- We're at 569 on our way to 615
- We've been promoting our two events; an information session in July and August. We'll have 6-8 families enroll both of those nights. We hope we continue with this trend. We have a normal push in August with enrollments usually at 10 in August.
- Sean sent letters to all families that left in the fall for other options. The letter asked them to consider coming back to fully in person this fall.

2. City Level Data

- Virus levels are really low, and MN continues to look different with vaccinations compared to states around the nation.

3. Review/Approve Annual Designations

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a. EDIAM Board Resolution - Sean Koster

Motion:	To approve EDIAM Board Resolution to certify Sean Koster and the person with authority:							
Made by:	*Aaron Price				Seconded by:	*Matheu Weidenbach		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Matheu Weidenbach	x			Elizabeth Warpinski			x-absent
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision:	Passes							

b. Site Verification Coordinator – Sean Koster

Motion:	To approve Sean Koster as Site Verification Coordinator for our organization:							
Made by:	*Kris Gapinski				Seconded by:	*Aaron Price		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision:	Passes							

c. DAC – Myla Johnson

Motion:	To approve Myla Johnson as the district assessment coordinator:							
Made by:	*Elizabeth Warpinski				Seconded by:	*Aaron Price		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision:	Passes							

d. Human Rights Officer/Title IX Coordinator – Sean Koster

Motion:	To approve Sean Koster as the Human Rights Officer and Title IX Coordinator:							
Made by:	*Aaron Price				Seconded by:	*Elizabeth Warpinski		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision:	Passes							

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4.Review/Approve Designations Annually
a. Delegation of Authorized Bank Signers (Board Chair, Treasurer, Executive Director)

Motion:	To approve the Board Chair, Treasurer and Executive Director as bank signers:							
Made by:	*Aaron Price				Seconded by:	*Elizabeth Warpinski		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision:	Passes							

b. Delegation as SERVS User (TAG, Executive Director)

Motion:	To approve TAG and the Executive Director as the SERVS users:							
Made by:	*Elizabeth Warpinski				Seconded by:	*Aaron Price		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision:	Passes							

c. Delegation of Bank Depositories

Motion:	To approve the delegation of Band Depositories to Choice and Associated Bank:							
Made by:	*Kris Gapinski				Seconded by:	*Aaron Price		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision:	Passes							

d. Delegation of Electronic Funds Transfers to TAG and Sean Koster

- School and CMERDC
- Payment of Employee Direct Deposits
- Payment of Federal, state, retirement contributions and unemployment taxes (deductions and/or benefits)
- Vendor Payments
- Principal and Interest Payments
- Transfers between accounts

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Motion:	To approve TAG and Executive Director as the delegated Electronic Funds Transfer:							
Made by:	*Aaron Price				Seconded by:	*Kris Gapinski		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent				
	Kris Gapinski	x						
Decision:	Passes							

5. Legislative Update (informational)

- The house and the senate have had different ideas of what could be done with Free and Reduced and the Compensatory Funds. No decision was made at this time. With Carol's help, we are back up to 40% for our numbers.
- There were a couple proposals about distance learning, but no change has been made. This is in state statute. MDE sent out a provisional expedited approval process for districts that want to apply to continue to offer distance learning. Schools would have to provide an application based on the percentage of time they want to offer distance learning. The COVID team will talk about this at their meeting next week. The team was very clear about wanting students in the building 100% of the time.
- There was no held harmless for enrollment drops. There was a 2.45% increase for FY 22 and 2% increase for FY 23.
- There were two policies on this omnibus bill. Student absence for religious reasons and for special ed; student IEP meetings need to happen before December 1st.
- Mental health education will be looked at by the admin team.

The board recessed at 7:49 p.m.

The board resumed at 7:56 p.m.

C. Principal, Mike Reeder

1. Student Support Report

- This is a student support report from the SCAN team. The SCAN team was very involved this past year. Mike gave thanks to the 10 members on the team.
- The SCAN team is new and was started during the pandemic. The team focused on supporting student needs and making sure that all kids knew that they mattered to Beacon. The team set up meetings, phone calls, home visits, distributing resources, etc.
- There was a total of 181 total submissions to the team that affected 83 students. 39 students were referred more than once. Some students were not caught but we tried to get them all.
- Referral Data Report for Quarters 3 and 4: Mike gave a racial breakdown that is included in the report. There is a disproportionality in the racial numbers. This was an unusual year since we only had k-5 in the building.

D. Board Training

1. Open Meeting Law

- The legislature rewrote the entire first half of the state statute and this training reflects that.
- MN Statute 13D is the statute and we must follow this because we are public body. It is to provide transparency and accountability to the public. This applies to full board and all committees of the board. The public can attend and observe and there is a method in the meeting for the public to give comment, but they cannot participate in the meeting.
- There are three kinds of meetings: regular, special and emergency.
- A meeting is defined as a quorum of board members where discussion is taking place. This would include email and it's very important to remember that this is not allowed. One member also cannot talk to each member and talk about a decision that they think should be made and how it should be made. Social gatherings also fall under this. Just be careful about discussions about board work.
- Minutes must be kept and the minutes must be available to the public.
- The biggest changes in the statute are regarding interactive technology and how meetings can be conducted virtually.
- meetings can be closed and must be closed in certain situations. To close a meeting, we must be very specific in why we are doing it. It must be recorded and saved for 3-5 years. Meetings must be closed if the data is not public. Mostly in expelling a student or an active criminal investigation or allegations against an employee. The employee can request to have the meeting opened. We may close a meeting if involved in a collective bargaining unit or discussing the performance of an employee or the Executive Director. There are also provisions for property discussions.

E. Curriculum Committee

- no report

F. Fund Development Task Force

- no report

G. Governance Committee

1. 443 Prohibited Political and Social Justice Activity Policy

- This policy is a new policy that was requested by the administration. The Governance Committee would like board input on if they would like a policy of this nature and on the specifics outlined in the policy. Policies are not usually this specific regarding naming groups as they can change quite often.
- Discussion ensued around whether "social justice" should remain in the policy. There are times when curriculum talks about social justice issues. There would be times when signs and symbols would be used to teach this. It was noted that the policy is specific about allowing this when part of the curriculum.
- It was also noted that we have clubs at Beacon like Gay Straight Alliance, Good News Club, etc. Would we be able to promote these clubs or have their posters up? Sean commented that because they are after school clubs, they are exempt from the "in-

school” curriculum time. We must allow any clubs that want to use our facility access to our space.

- Overall, the board was in favor of this policy. It was decided that the specific examples of groups would be taken out and the social justice section should be removed completely.
- The policy will define “political activity”
- The policy should be reviewed annually, and a copy of the policy will be sent to our legal counsel for review.
- There will be a second reading of this policy in August.

Motion:	To approve the first reading of Policy 443 with the changes noted above.							
Made by:	*Kris Gapinski			Seconded by:	*Aaron Price			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck			x-absent
	Matheu Weidenbach	x			Elizabeth Warpinski	x		
	Joanna Pederson			x-absent		x		
	Kris Gapinski	x						
Decision:	Passes							

H. Employee Retention and Compensation Committee

-no report

I. Executive Committee

1. 2021-2022 Board Meeting Schedule

- meeting dates are included in the packet
- the September board meeting is being moved to September 23rd due to Yom Kippur.
- the March board meeting is being moved to March 15th due to St. Patricks Day and Purim.

2. Committee Sign Up

-Paige has sign up sheets that she passed around for members to sign up for committees.

Adjournment

Board Retreat- Thursday, August 26th at 6:00 p.m.

Old Business- None

Action Items- None

NEXT MEETING IS August 19, 2021

MOTION TO ADJOURN

Motion to adjourn at 9:55 pm forwarded by Aaron Price seconded by Kris Gapinski. Approved unanimously.
 Meeting adjourned at 9:55 pm.

Approved on _____

Paige Roth, Secretary
Beacon Academy School Board