

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, April 29, 2021 6:30 p.m.
 3415 Louisiana Ave N, Crystal, MN 55427
 Meeting by Zoom
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

CALL TO ORDER Wendy Terry called the meeting to order to at 6:33p.m.

1.ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
Wendy Terry (President)	✓	
Kris Gapinski (Vice President)	✓	
Aaron Price (Treasurer)	✓	
Paige Roth (Secretary)	✓	
Elizabeth Brobeck	✓	
Heather Davis	✓	
Cameron Ward	✓	
Dennis Dane		✓
Joe Sears		✓
Sean Koster(ex-officio)	✓	
Mike Reeder (ex-officio)	✓	
Mike Pocrnich (ex-officio)	✓	

MISC. ATTENDEES: MS. LOVE

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda: with an addition to the consent agenda – approve Form 990 for Fiscal year 2020							
Made by:	*Aaron Price			Seconded by:	*Cameron Ward			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Dennis Dane			x- absent	Heather Davis	x		
	Cameron Ward	x			Joe Sears			X (absent)
	Kris Gapinski	x						
Decision:	Passes							

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5. Public Comment - none

6. Declaration of Conflict of Interest: *Board members read the agenda and disclose if they have any real or perceived conflict of interest with any agenda items.*

7. Approval of Consent Agenda:

Motion:	To approve the consent agenda.							
Made by:	* Aaron Price				Seconded by:	*Elizabeth Brobeck		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Dennis Dane			x-absent	Heather Davis	x		
	Cameron Ward	x			Joe Sears			x (absent)
	Kris Gapinski	x						
Decision:	Passes							
<p>A. Approval of Minutes: Regular Board Meeting – March 18, 2021</p> <p>B. Policy, Second Reading</p> <ol style="list-style-type: none"> 1. 434 Grievance Process for Sexual Harassment Claims Under Title IX 2. 413 Harassment and Violence 3. 442 Employee Use of Social Media <p>C. Policy, First Review</p> <ol style="list-style-type: none"> 1. 102 Equal Education Opportunity 2. 104 School District Mission Statement 3. 105 Records Retention and Destruction 4. 544 Student Retention and Promotion <p>D. Special Education Contracts</p> <ol style="list-style-type: none"> 1. Kristen Pecha – OHD, TBI 2. Sentient Healthcare, Audiology <p>E. Form 990 for Fiscal Year 2020</p>								

8. Board Reports

A. Finance Committee, Mike Pocrnich

1. Review/Approve March 2021 Financial Report

- We have been stable since we have the PPP loan in place.
- We are 75% the way through the fiscal year
- Cash balance \$2.1 million
- Fund Balance \$2.2 million

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- Our revenues are at 73% YTD vs. our budget. That is just fine for where we are at this year.
- Our expenses are at 69% of our YTD vs. our budget.
- We have a YTD surplus of \$730,000
- Our days cash on hand is at 58, combined we are at 110. We are very close to 60 Days Cash on Hand which is what our bond requirement is.

Motion:	To approve the finance report as presented:								
Made by:	*Aaron Price				Seconded by:	*Cameron Ward			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price	x			Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Dennis Dane			x-absent	Heather Davis	x			
	Cameron Ward	x			Joe Sears			x (absent)	
	Kris Gapinski	x							
Decision:	Passes								

2. FY22+ Long Range Budget

-FY 21 Assumptions

- Enrollment 615
- General Ed Revenue Increase 1.5%
- Compensatory Decrease \$191 due to reduced Free and Reduced lunch
- Lease Aid limited to \$1,314 per pupil unit.
- Federal Revenues coming from ESSER II funding
- Total School Wide revenue is \$9.5 million.
- Expenses will depend on many factors.

-Numbers will slightly change next month once the ESSER II funds are allocated

3. Finance Training – General Education Funding Formula and Fund Balance

a. Gen Ed. Funding Formula:

- We are paid on average daily membership of each student.
- There is a basic formula; \$6,261 per student plus some misc. monies
- Compensatory Revenue includes free and reduced lunch.
- Transportation allocations are \$330 per pupil
- ELL and EL students bring a base for the first 20 students. After that \$706 per student.
- Q-Comp brings a performance base pay for staff. If goals are met, compensation is provided. Current allocation is \$258/ppu based on the previous year pupil count.
- Land Endowment Revenue is \$34/ppu. Beacon’s payment for FY21 was \$27K
- Long Term Facilities Maintenance is \$132/ppu. Beacon’s payment for FY21 was \$79K
- We also get monies from the pupil’s resident district when they have referendums. The property tax portion stays with the resident district. Beacon received \$50k in FY20

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b. Fund Balance

-Fund balance is the cumulative annual surplus and deficits since the school’s inception. Fund balance percentage is represented as a percentage of annual expenses.

B. Executive Director Report, Sean Koster

1. Enrollment Report

- We are currently at 560. We want to be at 615 for next year. We have a lot to do regarding getting kids enrolled.

-We are looking at city festivals and farmer’s markets this year as the COVID restrictions ease up.

2. COVID Leadership Team Update

-We have 4 classrooms and 2 buses in quarantine. We have 2 office staff in our office that are quarantined.

-We are following strict guidelines from the state. We know not all schools are doing that.

-We will not be having an in-person graduation event. We are in the planning stages for a great event.

-We don’t know what school will look like next year. We are waiting for direction from the state. Distance learning is under review right now in the house and senate.

-ESSER Fund spending – we are done spending round 1. We are anticipating spending a portion of the second round this fiscal year. A certain percentage has to be spent to address learning loss as well as effort of equity for EL. If we hire positions using this money it would not be permanent. We are considering in house tutoring using our teachers with these funds as well. Sean will be bringing more information about these funds and how they will be spent next month.

C. Principal, Mike Reeder

1. Early Enrollee Request

-We have two families make a request to early enroll their children. Student 1 turns 5 on September 16th. The student joined morning meeting and had an assessment as well as joined recess to measure social skills. There were no academic concerns that emerged for her at her pre-k level. Socially the student was comfortable with teachers but had a harder time with students. Student preferred to stay close to adults. Comparable to other k students at the start of school. The recommendation is for student one to enter kindergarten next fall. Student 2 turns 5 on September 3rd. Academic assessment was in developing range and was in range with peers. No academic concerns. Socially, student was happy and integrated well with other students at recess. Played games after testing and was comfortable with the staff.

Recommendation to enter kindergarten next fall at Beacon.

Motion:	To approve student #1 for early enrollment at Beacon Academy for school year 21-22								
Made by:	*Kris Gapinski				Seconded by:	*Elizabeth Brobeck			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price	x			Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Dennis Dane			x-absent	Heather Davis	x			
	Cameron Ward	x			Joe Sears			x (absent)	
	Kris Gapinski	x							

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Decision:	Passes

A question was asked about the age requirement and if we have done this most recently. Mike commented, a student must turn 5 by September 1. We admitted a student at the start of this year as an early enrollee.

Motion: To approve student #2 for early enrollment at Beacon Academy for school year 21-22								
Made by: *Kris Gapinski			Seconded by: *Heather Davis					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Dennis Dane			x-absent	Heather Davis	x		
	Cameron Ward	x			Joe Sears			x (absent)
	Kris Gapinski	x						
Decision: Passes								

D. Curriculum Committee, Kris Gapinski

- We are looking for approval for the purchase of the Quaver music curriculum and 30 ukuleles. \$22,530

Motion: To approve the purchase of the Quaver music curriculum and 30 ukuleles totaling \$22,530								
Made by: *Kris Gapinski			Seconded by: *Aaron Price					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Dennis Dane			x-absent	Heather Davis	x		
	Cameron Ward	x			Joe Sears			x (absent)
	Kris Gapinski	x						
Decision: Passes								

E. Fund Development Task Force, Wendy Terry

-no report

F. Governance Committee, Ann Marie Roder

1. School Board Elections – Online Voting System

-The committee looked at an online voting system and while they agreed it's a good idea, they felt there was not enough time this year to implement it. The recommendation this year is to do mail in ballots as usual and bring a recommendation to the board early next fall for online voting.

G. Employee Retention and Compensation Committee, Paige Roth

-Did not meet last month due to PD. May 10th is the next meeting date.

H. Executive Committee, Wendy Terry

1. Board Training – Compliant Resolution Process

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-We are looking at adding to our online training options. There is a calendar that we will start to use now through the new year. This would include an onboarding process.

1. Complaint Resolution: We have people that occasionally come to the board to complain about something. We have specific policies to deal with this.

Wendy spoke about the recent events in our community and our building that have affected all of us. It is more important that ever to stay the course and use our character education.

Adjournment

Board Retreat- None

Old Business- None

Action Items- None

NEXT MEETING IS May 20, 2021

MOTION TO ADJOURN

Motion to adjourn at 8:21 pm forwarded by Aaron Price seconded by Cameron Ward. Approved unanimously.
Meeting adjourned at 8:21 pm.

Approved on _____

Paige Roth, Secretary
Beacon Academy School Board