

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, April 16, 2020 6:30 p.m.
 3415 Louisiana Ave N, Crystal, MN 55427
 Meeting by Zoom
Beacon Academy is authorized by Innovative Quality Schools
P.O Box 580, Hutchinson, MN 55350

CALL TO ORDER Wendy Terry called the meeting to order to at 6:33p.m.

1.ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
Wendy Terry (President)	✓	
Kris Gapinski (Vice President)	✓	
Aaron Price (Treasurer)	✓	
Paige Roth (Secretary)	✓	
Elizabeth Brobeck	✓	
Heather Greibrok	✓	
Cameron Ward	✓	
Dennis Dane	✓	
Joe Sears		✓
Sean Koster(ex-officio)	✓	
Mike Reeder (ex-officio)	✓	
Mike Pocrnich (ex-officio)	✓	

MISC. ATTENDEES: ELIZABETH JAEN, MARIE GEISLINGER, KATIE HOUGHTALING, MELISSA WEINACHT, DIANA JAIMES GLORY KIBBEL,

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda with the following changes:							
Made by:	*Aaron price				Seconded by:	*heather Greibrok		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Dennis Dane	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
Decision:	Passes							

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5. Public Comment: none

6. Declaration of Conflict of Interest – there in no conflict at this time

7. Approval of Consent Agenda

Motion: To approve the consent agenda: with the abstention of paige and kris. No other conflicts were recorded.								
Made by: * Paige Roth			Seconded by: *Aaron Price					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Dennis Dane	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
Decision: Passes								
<ul style="list-style-type: none"> A. Approval of Minutes: Regular Board Meeting – March 19, 2020 B. Policy, Second Reading <ul style="list-style-type: none"> 1. 514.5 Cyberbullying – Prohibited Use of Technology 2. 601 Curriculum and Instruction Goals C. Staffing Update D. Distance Learning – Remind App E. John Deere Financial Contract – Facilities Tractor 								

8. Board Reports

A. Finance Committee – Mike Pocrnich

1. Review/Approve March 2020 Financial Report

- 75% of the way through the fiscal year. See report.
- There are some savings with not having students in the school. We will figure that out better in the next month or so.

Motion: To approve the finance report:								
Made by: *Aaron Price			Seconded by: *Elizabeth Brobeck					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Dennis Dane	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
Decision: Passes								

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2.FY 21 + Long Range Budgeted

- 680 students projected for next year. With a general education increase at 2%.
- We are able to handle the growth with the new salary schedule for teachers and admin.
- Transportation costs will go up to add a bus
- We will have \$188k surplus
- Sean mentioned that our enrollment numbers are strong. We continue to market and this will look different as we move through the distance learning and summer time.
- Sean was happy that we were able to still have a healthy financial picture especially with the increase to the teachers and admin which was greatly needed. We appreciate the pay freezes they took when we moved in here and they greatly deserve a raise.
- Wendy mentioned that there might be a 20% decrease in revenue due to the COVID – 19. Do we see that there might be a holdback due to that? Mike mentioned that there will be a state budget forecast later this month and hopefully address this. We very well might see the holdback increase. It would be wise to have a line of credit to tap into.

3.Funding Formula and Fund Balance Training

Funding Formula – general education

- Beacon Academy receives funding from enrollment, general education, compensatory revenue, transportation revenue, English learner revenue, QComp, land endowment revenue, LT facility maintenance revenue and referendum revenue. These items are detailed in the board packet.

Fund Balance – the cumulative annual surpluses and deficits since the school's inception – same as retained earnings for a for profit company. The details are in the board packet

B. School Updates

1. Beacon PTO

- Marie Geislinger reported that the Beacon Dash for the spring is being cancelled. The board felt it was a very insensitive time to ask families for money. The Dash is our main fundraiser and that is where all our funding is coming from. The intent would be to move it to the fall but that won't be decided until the summer.
- A message is going out to the community tomorrow. Families can still donate to the PTO if they wish.
- The PTO is also trying to come up with ideas to continue teacher and staff appreciation in May.
- Hoping to have a Beacon Dash challenge online where families can set up an obstacle course and post online.

C. Curriculum Committee

- This month Kris decided after talking with Sean, Wendy and Norah to cancel the curriculum committee meeting. The agenda was to go over health and make sure things were set for a curriculum night for health which probably won't happen. They

are hoping the curriculum night can happen in August so lessons can start in September.

D. Fund Development Task Force, Wendy Terry

- We are needing more members for this committee.

E. Governance Committee, Ann Marie Roder

- There have been a couple trainings on school board elections during this distance learning time. We are currently in the midst of our election. Historically we have mailed the election materials to our families and have put election materials in our staff mailboxes in the building. Ballots were then put in the ballot box across from the cafeteria. This year we will be mailing board election materials to families and staff and ballots will be mailed back to the school via a postage paid envelope. This is well within the legal guidelines.
- We also have a solid process for processing the ballots to ensure that parent/guardians and staff only vote once.

F. Employee Retention and Compensation Committee, Paige Roth

1. Review/Approve Administrative Salary Schedule

- An update from the last board meeting. The committee met via zoom this week. Kim Reid sent a survey out to teachers regarding the impact of the MA 30 and we discussed paid maternity leave.
- - Tonight we will be voting on the administrative salary schedule which will have a total cost of \$48,359.92.

Motion:	To approve the administrative salary schedule as presented:							
Made by:	*Aaron Price			Seconded by:	*Heather Greibrok			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Dennis Dane	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
Decision:	Passes							

G. Executive Committee

- The board is going to enter into a visioning process for our new location. This will start in the spring and then take a break until summer when new board members are seated. The plan is to get feedback from all stakeholders.
- Although the students are exempted from state standardized tests board members have not be exempted from their board trainings. This has to be done by end of June. Board members that have been seated more than 12 months are required to do ongoing training. There are a few through MACS.

H. Executive Director, Sean Koster

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1. Enrollment Report

- We had a slight drop in overall enrollment but that has been corrected since it was originally sent out. We are slightly above our ADM's for the year. Charters are experiencing some students withdrawing to homeschool. We have not seen an influx of that.

2. Review/Approve Staffing for 2020-2021

- Two working agreements that could not be on the consent agenda. We need to have two separate motions and have each person abstain.

Motion:	To approve the working agreement for Paige Roth							
Made by:	*Kris Gapinski				Seconded by:	*Cameron Ward		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth			x
	Wendy Terry	x			Elizabeth Brobeck	x		
	Dennis Dane	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
Decision:	Passes							
Motion:	To approve the working agreement for Kris Gapinski							
Made by:	*Aaron Price				Seconded by:	*Cameron Ward		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Dennis Dane	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski			x				
Decision:	Passes							

3. Distance Learning Community Update

- Administrative team has been part of the crisis management team. The team is on a daily call. They did meet through spring break and will be able to take a few more days off in June for their time.
- MDH calls are happening on a weekly basis. The commissioner calls and MACS calls happen twice a week.
- Each person on the administrative team that manages staff give weekly updates.
- We are trying to social distance as much as possible in the building. The office team is working from home except for one day a week. The administrative team will also be working from home more.
- There are still inequities in the building with the staff that can work from home vs. who needs to work in the building.
- We take temps of everyone who comes into the building and we do provide masks for those who may want them.
- We have a lot of teachers working remotely.
- Staff on site are childcare, kitchen, facilities, technology and paraprofessionals.

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- The actual distance learning continues to evolve. We are transitioning to online vs. packets. I am quite proud of what we have been able to pull off with distance learning. Packets are being picked up at bus stops and the school but we are trying to dwindle that.
- We are trying to up our communications. The Remind app will help staff text and call families from their personal phones.
- We are going to roll out Google Classrooms next week. We have been training today and it will be a slow rollout. Hopefully this will have less stress on our families and teachers.
- We have been providing computers to families that need them. We have currently depleted our stock and we are discerning how to keep providing them.
- We are in the process of creating buddy teachers in case someone can teach due to COVID.
- Our nutrition is serving 270 students, 12 staff involved and 10 routes that go out.
- Our daycare continues to run with about 12 kids daily.
- Our Special Ed department is working hard to reach kids. Lori Foecke continues to meet with her team to get their work done.
- We have a second round of food deliveries going out from our food drive. Our bus company, Lake Country has been making deliveries for us. We have been delivering about 65 boxes of food.

4. WBWF Special Meeting

- We will look at this next month. It was submitted to MDE last December.

The next school board meeting will be Tuesday, May 19th due to the picnic that was supposed to take place. There was a comment by Sean about possibly moving it back to Thursday, May 21st since Mike Pocrnich has a conflict on Tuesdays. There will be a decision made next week after Wendy talks with Mike about his availability. A message will out to the community at the time the special meeting is announced for WBWF.

Board Workshop- None

Old Business- None

Action Items-

NEXT MEETING IS May 19, 2020

MOTION TO ADJOURN

Motion to adjourn at 8:24 pm forwarded by Cameron Ward seconded by Aaron Price. Approved unanimously.

Meeting adjourned at 8:24 pm.

Approved on _____

Paige Roth, Secretary
Beacon Academy School Board