

*Beacon Academy is authorized by Innovative Quality Schools  
 P.O Box 580, Hutchinson, MN 55350*

**CALL TO ORDER** Wendy Terry called the meeting to order to at 6:34p.m.

<b>1.ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
present at time of meeting unless otherwise noted		
<b>Board Member</b>		
Wendy Terry (President)	✓	
Kris Gapinski (Vice President)	✓	
Aaron Price (Treasurer)	✓	
Paige Roth (Secretary)	✓	
Elizabeth Brobeck	✓	
Heather Greibrok	✓	
Cameron Ward	✓	
Roxana Bruins		✓
Joe Sears		✓
Sean Koster(ex-officio)	✓	
Mike Reeder (ex-officio)	✓	
Mike Pocrnich (ex-officio)	✓	

**MISC. ATTENDEES:** DIANA JAIMES, CHRISTINA CAIN, ROSE POROWLL, DEB LINK, DANIEL CRAWFORD, MELISSA WEINACHT

**2. PLEDGE OF ALLEGIANCE**

*(Choral reading of the Pledge of Allegiance)*

**3. BEACON MISSION STATEMENT**

*(Choral reading of the Beacon Academy Mission Statement)*

**4. Approval of Agenda**

<b>Motion:</b>	To approve the agenda							
<b>Made by:</b>	*Kris Gapinski				<b>Seconded by:</b>	*Aaron Price		
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Roxana Bruins			x-absent	Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
<b>Decision:</b>	Passes							

**5. Public Comment**

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Rose Porwoll is here to comment on the school board committees and the make-up of the committees. It would be good to have committee information at Back to School Night to make it easier for parents to find. Sometimes you have to dig for information. Daniel Crawford speaking about Census recruiting. He is available for questions tonight. Christina Cain, spoke about the proposed curriculum and her concerns about what is happening behind the scenes in the school. Specifically about an email that was sent to the board and was shared by staff.

**6. Declaration of Conflict of Interest – there in no conflict at this time**

**7. Approval of Consent Agenda**

<b>Motion:</b>	To approve the consent agenda:							
<b>Made by:</b>	* Paige Roth			<b>Seconded by:</b>	*Heather Greibrok			
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Roxana Bruins			x-absent	Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
<b>Decision:</b>	Passes							
A. Approval of Minutes: Regular Board Meeting – November 21, 2019 B. Policy 2 <sup>nd</sup> Reading 1. 404 Criminal Background Checks 2. 406 Public and Private Personnel Data 3. 408 Subpoena of a School District Employee 4. 409 Employee Publications, Instructional Materials, Inventions and Creations 5. 541 Weapons on School Grounds 6. 543 Reporting of Dangerous Weapons								

**8. Board Reports**

**A. Executive Director – Sean Koster**

**1. Enrollment Report**

- We are currently at 660 students and that is steady. Majority of new students coming from the immediate surrounding area. The marketing committee is expanding marketing efforts into Hopkins and St. Louis Park.
- We currently have a Spotify ad and YouTube ad and we are focusing on our digital footprint.

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- This morning we had 8 families tour the school. This is our once a month daytime tours.

**2. Expansion Staffing Update**

- There was a long range plan for staffing as we expanded the school. There will be a survey to the staff to look at high need spots. We did this same type of survey last year when we looked at adding positions. Next year there will be a middle school teacher hired, a specialist teacher and a full time support staff.
- The year after that there will be a 4<sup>th</sup> grade or 5<sup>th</sup> grade teacher depending on how we fill out the sections. Another gen ed teacher will also be hired to support EL, school counselor or another area of the building.
- Special Ed is another consideration for expanding staffing.

**3. Student Council Update**

- Jessica Vaughan and Jamie Betts are here with two students; Jordyn Freeman and Izzy Link. They showed a video of a quarterly report they made. They also talked about the current plea for items for the Animal Humane Society.

**B. Finance Committee – Mike Pocrnich**

**1. Review/Approve November 2019 Financial Report**

- There was a preliminary review of the long range forecast. There is going to be some slight changes as the curriculum committee and ERCC will be bringing proposals.
- We will be 50% through the fiscal year by end of December.
- We had our annual conference call with our bond holders. We are slightly below our Days Cash on Hand.
- We have a \$334k surplus year to date.
- We are looking positive as we head to the end of the year.

<b>Motion:</b>	To approve the finance report:								
<b>Made by:</b>	*Aaron Price				<b>Seconded by:</b>	*Kris Gapinski			
<b>Discussion:</b>									
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price	x			Paige Roth	x			
	Wendy Terry	x			Elizabeth Brobeck	x			
	Roxana Bruins			x-absent	Heather Greibrok	x			
	Cameron Ward	x			Joe Sears			x-absent	
	Kris Gapinski	x							
<b>Decision:</b>	Passes								

**2. Board Training – Audit via CLA**

- Dennis Hoogeveen was here to discuss the audit. The audit was done in October.
- The school’s balance sheet is a snapshot of the schools financial status. Our cash position was stronger in 2019 than it was in 2018.

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- A fund balance should be between 20 and 25%. Some difference in that is okay but it should be at the recommended amount for the most part. Beacon is doing well in that regard.
- Opinion letter in the report is favorable or there was nothing to report.
- MN legal compliance is our state statute requirement. There was nothing to report there either.
- We had a clean opinion all around so we had a clean sweep which is favorable to Beacon

<b>Motion:</b>	To accept the 2018-2019 audit as presented by Clifton Larson Allen:							
<b>Made by:</b>	*Aaron Price			<b>Seconded by:</b>	*Elizabeth Brobeck			
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Roxana Bruins			x-absent	Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
<b>Decision:</b>	Passes							

**C. Employee Retention & Compensation Committee (ERCC) – Paige Roth**  
**1. Review/Approve School Counselor Pay Scale**

- At the July meeting the pay scale for licensed special education staff was approved to match the pay scale of the district we reside in. Our school counselor works 25% of her time in our special ed department. This was overlooked in July. We are asking to increase her salary to match this side of her caseload. The difference in her salary would be \$4,000 for the year.

<b>Motion:</b>	To approve the revised pay scale for the school counselor as presented:							
<b>Made by:</b>	*Aaron Price			<b>Seconded by:</b>	*Cameron Ward			
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Roxana Bruins			x-absent	Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
<b>Decision:</b>	Passes							

**D. Curriculum – Kris Gapinski**  
**1. Review/Discuss/Approve Curriculum Review Cycle**

- The committee went on MDE’s website and looked at their review cycle to compare to how Beacon reviews their cycle. To better align with MDE some of the

**Beacon Academy Charter District 4124**  
 Regular Board Meeting Minutes, December 19, 2019 6:30 p.m.  
 3415 Louisiana Ave N, Crystal, MN 55428

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dates to review specific curriculum was moved around so some curriculum might be reviewed sooner than we would have originally.

- Sean thanked Kris for all her work on the curriculum and the standards as she put in a lot of time on it.

<b>Motion:</b>	To approve the curriculum review cycle as presented:							
<b>Made by:</b>	*Heather Griebrok				<b>Seconded by:</b>	*Elizabeth Brobeck		
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Roxana Bruins			x-absent	Heather Griebrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
<b>Decision:</b>	Passes							

**2. Review/Approve Curriculum Committee Members**

- With the amount of people who wanted to be on the curriculum committee in regards to the health curriculum the executive board decided to mirror the committee after the school board make-up with 9 members. There are 5 applications to fill 4 positions.
- The overarching goal is for the committee to reflect the composition of our stakeholders.
- Voting will be done by ballot
- Candidates were given letters, A, B, C and D with names removed. Kris Gapinski is abstaining because she knows who all the candidates are.

<b>Motion:</b>	To approve the following curriculum committee members: A, C, D and E							
<b>Made by:</b>	*Cameron Ward				<b>Seconded by:</b>	*Aaron Price		
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Wendy Terry	x			Elizabeth Brobeck	x		
	Roxana Bruins			x-absent	Heather Griebrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski			x				
<b>Decision:</b>	Passes							

The parents on the committee are Summer Anthony, Cindy Jones, Rose Porwoll and Diana Jaimes

**Board Workshop-** None

**Old Business-** None

**Action Items-**

**NEXT MEETING IS January 16, 2020**

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**MOTION TO ADJOURN**

Motion to adjourn at 8:02pm forwarded by Cameron Ward seconded by Heather Greibrok. Approved unanimously.

Meeting adjourned at 8:02pm.

**Approved on** \_\_\_\_\_

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**Secretary**  
**Beacon Academy School Board**