

CALL TO ORDER Nick Meyer called the meeting to order to at 6:31 p.m.

1.ROLL CALL	Present	Absent
present at time of meeting unless otherwise noted		
Board Member		
(President) Nick Meyer	✓	
Eldred Bach (Vice President)		✓
Aaron Price (Treasurer)	✓	
(Secretary) Paige Roth		✓
Kris Gapinski	✓	
Heather Greibrok	✓	
Cameron Ward	✓	
Roxana Bruins	✓	
Joe Sears	✓	
Sean Koster(ex-officio)	✓	
Mike Reeder (ex-officio)	✓	
Mike Pocrnich (ex-officio)	✓	

MISC. ATTENDEES: ANGELA BELL, ELIZABETH BROBECK, WENDY TERRY, ALYSSA RODER, DIANA JAIMES

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda:							
Made by:	*Kris Gapinski			Seconded by:	*Joe Sears			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth			x-absent
	Eldred Bach	x			Nick Meyer	x		
	Roxana Bruins			x-absent	Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

5. Public Comment: Angela Bell talked about the high school fair that happened in May. There were 14 different high schools and it was a good night. There was consistent traffic and the schools were happy to be here. Most of the families that came were 6th grade families.

6. Approval of the Consent Agenda

Motion: To approve the consent agenda:								
Made by: * Aaron Price			Seconded by: *Roxana Bruins					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth			x-absent
	Eldred Bach			x-absent	Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision: Passes								
<p>A. Approval of Minutes: Regular Board Meeting – April 18, 2019</p> <p>B. Policy First Reading 1. None</p> <p>C. Policy Second Reading – 1. 207 Public Hearings 2. 208 Development, Adoption and Implementation of Policies 3. 209 Code of Ethics 4. 211 Criminal or Civil Action Against School District, School Board Member, Employee or Student</p> <p>D. Staffing Update E. Deaf/Hard of Hearing – Jason Milano F. Developmental Adaptive Physical Education – Moving Matters G. Early Childhood – Twin Cities Education Consultants H. Speech – By Word of Mouth I. Occupational and Physical Therapy - Sora</p>								

7. Board Reports

A. Finance Committee – Mike Pocrnich

1. Review/Approve April 2019 Financial Report

- We are 83% the way through the school year. We are solid from a cash perspective.
- We are at 80% year to date at what we budgeted in our revenue
- We have \$65,000 surplus
- Overall we are stable and solid moving forward.

Motion: To approve the financial report as presented:								
Made by: *Aaron Price			Seconded by: *Heather Greibrok					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth			x-absent
	Eldred Bach			x-absent	Nick Meyer	x		

2. FY19 Budget Update

- We will have a \$228,000 surplus. Our fund balance will be at 14%, just north of 1 million.

Motion:	To approve the FY19 budget update as presented:								
Made by:	*Aaron Price				Seconded by:	*Roxana Bruins			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price	x			Paige Roth			x-absent	
	Eldred Bach	x			Nick Meyer	x			
	Roxana Bruins			x-absent	Heather Greibrok	x			
	Cameron Ward	x			Joe Sears	x			
	Kris Gapinski	x							
Decision:	Passes								

3. FY20 Budget Update – Long Range Forecast

- 654 student projection, anticipate a 1.5% on the gen ed. Funding formula. That is very conservative. Overall we have an 8.8 million revenue budget. Expenditure 8.6 million budget. Overall surplus of 1.5 million with a fund balance at 15%.
- Sean mentioned we had a 20% increase in insurance and that is why he wanted to bring an updated forecast.

Motion:	To approve the FY20 budget update as presented								
Made by:	*Aaron Price				Seconded by:	*Cameron Ward			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	Aaron Price	x			Paige Roth			x-absent	
	Eldred Bach	x			Nick Meyer	x			
	Roxana Bruins			x-absent	Heather Greibrok	x			
	Cameron Ward	x			Joe Sears	x			
	Kris Gapinski	x							
Decision:	Passes								

4. Board Training – Debt Service Coverage and Days Cash on Hand

- Days Cash on Hand is required to be 60 days. We currently have 15 days.
- Debt Service Coverage Ratio is at 1.10 and above. Take this information from the handout. We are getting waivers on both of these items due to our growth.

B. Executive Committee

1. Review/Approve Sean Koster’s Performance Goals

- Sean has agreed to keep the meeting open for this review.
- Goal 1 – bolster school climate in year two of expansion. This has been partially met
- Goal 2 – Assist the office team with bolstering the collegial environment within the main office – this has been met
- Goal 3 – Work with the executive team to create an organizational structure that fits within the organizational needs of our growth plan - this has been met
- Goal 4 – create a pathway for Superintendent/Executive Director training to occur in the fall and prepare for a future transition - fully completed

Goal 5 – Work to live out our vision of being a character ed school. This has been partially met.

Summary, Sean has had an effective year. It is the recommendation of the exec committee to extend Sean a working agreement for the 2019-2020 school year.

Motion:	To approve Sean Koster's Performance Goals and performance review as presented:							
Made by:	*Aaron Price			Seconded by:	*Roxana Bruins			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth			x-absent
	Eldred Bach	x			Nick Meyer	x		
	Roxana Bruins			x-absent	Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

2. Review/Approve Sean Koster's 2019-2020 Working Agreement

-

Motion:	To approve Sean Koster's working agreement for the 2019-2020 school year:							
Made by:	*Aaron Price			Seconded by:	*Heather Greibrok			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth			x-absent
	Eldred Bach			x-absent	Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

C. PTO – Wendy Terry

- There have been a number of community events since Wendy was last here.
- Parent Education Night, Breakfast and Bingo, Sock Hop and Roller Skating at Roller Garden.
- Teachers and staff were thanked with meals during conferences and a luncheon for staff appreciation week.
- We did a flower sale for the 5th grade trip to Wolf Ridge in the fall
- Our biggest fundraiser starts tomorrow, The Beacon Dash! The Dash will take place on May 31st.
- School supply kits will be available to families to order. We earn a small bit of money but it's done more for a convenience.
- PTO board elections are happening.
- PTO has given the school \$30,000 this year

D. Board Chair, Nick Meyer

1. Review/Approve the School Board Election Results

- Our two new members to the school board; our teacher position is Elizabeth Brobeck and our parent position is Wendy Terry.

Motion:	To approve the school board election results:							
Made by:	*Kris Gapinski				Seconded by:	*Heather Greibrok		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth			x-absent
	Eldred Bach			x-absent	Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision: Passes								

E. Assistant Principal’s Report, Mike Reeder

1. Review/Approve the Transportation Contracts

- We have two transportation contracts, one from Lake Country and Lorenz
- There are three things we are looking at in the contracts in regards to the money portion of the contract. Daily rate either tiered or stand alone and field trip costs.
- Lake Country our current provider knows our students. We’ve had inconsistent dismissal times with them because of how closely the bell times between us and the school we are tiered with are.
- Lorenz helped us out in a pinch a few years back when we needed help. We are unsure about how much of a priority we are with them.
- Mike would love to have standalone service but does our budget allow for that?
- Punctuality is highly regarded and we should expect that. We had been tracking this since the beginning of the year and have done much work in helping the bus company remedy the situation. Right now most of the delays are due to the bus breaking down.
- Mike is recommending standalone service but if we do need to do tiered he wants to know who we will be tiered with and be in agreement with that.
- Nick mentioned that if the board went the way of standalone service we would be very tight and we would be limited in decisions that can be made in the future.
- Mike’s proposal would be to go with a tiered service with Lake Country and meet with them early to start resolving the issues.

Motion:	To approve a contract with Lake Country Industries with provision to allow for negotiating a favorable contract.							
Made by:	*Joe Sears				Seconded by:	*Roxana Bruins		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth			x-absent
	Eldred Bach			x-absent	Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision: Passes								

2. Review/Approve Early Enrollment Request

- We have a member of our Beacon family request their child enter Kindergarten early. We brought in the child and did testing. Test results were read at the board meeting. Recommendation from Mr. Reeder is for the student to wait until their rightful age to enter kindergarten. The student is below where students should be entering kindergarten.

The board adjourned for a 10 minute recess at 8:20pm. The board meeting reconvened at 8:31pm.

F. Principal’s Report, Sean Koster

1. Enrollment Report

- We are at getting less students from MG and more from Crystal and Brooklyn Park.

2. Review/Approve MACS Membership

- We have been members with MACS for many years. Our actual due went up and our price per child went down. They lobby for charter schools in St. Paul. Sean is in favor of having a membership with MACS so that we can continue to have a consortium of schools that can partner together to do things together.

Motion:	To approve our membership with MACS for the 2019-2020 School Year:							
Made by:	*Kris Gapinski				Seconded by:	*Joe Sears		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth			x-absent
	Eldred Bach			x-absent	Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

3.Review/Approve Food Service Proposal

- We have a lunch increase of 7 cents and 3 cents more for breakfast. These costs are to us, not our families. Sean’s recommendation is that we are going to be in the black this year on food service so hold off on passing the costs to our families for this year and look at increasing it next year.

Motion:	To approve the Done Right contract as presented:							
Made by:	*Aaron Price				Seconded by:	*Roxana Bruins		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth			x-absent
	Eldred Bach			x-absent	Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

4.Snow Day Relief Bill

- We paid out over \$25,000 to hourly employees for the snow day relief bill. With special ed reimbursement we will only pay \$5,000 out of pocket. We still need to pay the bus drivers so we are closer to \$8-9 thousand.

5. Review/Approve Crotega Proposal

- They were here last month and have been in conversation with Nick since then. They have come back with a steeper discount. There was a discussion with Crotega that this is still out of our budget and we are going to pass on getting the free system.

6. Review/Approve Staffing

- We have working agreements from two board members that need to be approved; Cameron Ward and Heather Greibrok

Motion:	To approve the working agreements for Cameron Ward and Heather Griebrok for 2019-2020							
Made by:	*Aaron Price				Seconded by:	*Kris Gapinski		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth			x-absent
	Eldred Bach			x-absent	Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

- Sean hopes he has been consistent in that he values the people who are working for us and impacting our programming. One particular position that he felt was underpaid was the Q-Comp position. Sean went to executive and asked for an increase in this position to hopefully retain this person long term. ERCC was in favor of the recommendation and now Sean is asking the board to move the Q-Comp coordinator to a \$55,000 salary.

Motion:	To approve the salary of the Q-Comp Coordinator to \$55,000 as a middle management position:							
Made by:	*Kris Gapinski				Seconded by:	*Roxana Bruins		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth			x-absent
	Eldred Bach			x-absent	Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

7. Capital Improvement Fund

- The fund is set up in the bond documents. It's required that \$50k a year goes into the fund. Our trustee at UMB Bank is the gatekeeper. FOB will be making the official request from UMB for \$49,000 for fixing the exterior doors, parking lot repairs, and adding cement on our sidewalks for student safety.
- one other area that we need to keep tabs on is the north roof. There is still a warranty but it's not the same roof as the rest of the building. We've also had a major leak on the gym roof in December so those are some areas that money can be spent in the long range.

8. Adjournment

Board Workshop- None

Old Business- None

Action Items-

NEXT MEETING IS June 20, 2019

MOTION TO ADJOURN

Motion to adjourn at 9:03pm forwarded by Cameron Ward seconded by Heather Greibrok Approved unanimously.
Meeting adjourned at 9:03pm

Approved on _____

Secretary
Beacon Academy School Board