

CALL TO ORDER Nick Meyer called the meeting to order to at 6:34 p.m.

1. ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
(President) Nick Meyer	✓	
Eldred Bach (Vice President)	✓	
Aaron Price (Treasurer)	✓	
(Secretary) Paige Roth	✓	
Kris Gapinski	✓	
Heather Greibrok	✓	
Cameron Ward	✓	
Roxana Bruins	✓	
Joe Sears	✓	
Sean Koster(ex-officio)	✓	
Mike Reeder (ex-officio)	✓	
Mike Pocrnich (ex-officio)	✓	

MISC. ATTENDEES: ANGELA BELL, KIM REID, ROSE PORWOLL, DIANA JAIMES, MICHELLE MEYER, NORMA NISTLER

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda: with the following change: Policy 202 is to be moved from the consent agenda to letter B under board reports							
Made by:	*Eldred Bach			Seconded by:	*Roxana Bruins			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Eldred Bach	x			Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

5. Public Comment:

6. Approval of the Consent Agenda

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, March 21, 2019 6:30 p.m.
 3415 Louisiana Ave N, Crystal, MN 55428

Motion: To approve the consent agenda: with the changes								
Made by: * Paige Roth				Seconded by: *Kris Gapinski				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Eldred Bach	x			Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears			x-absent
	Kris Gapinski	x						
Decision: Passes								
<p>A. Approval of Minutes: Regular Board Meeting – February 19, 2019</p> <p>B. Policy First Reading</p> <ol style="list-style-type: none"> 1. 203.6 Consent Agendas 2. 204 School Board Meeting Minutes 3. 205 Open and Closed Meetings <p>C. Policy Second Reading –</p> <ol style="list-style-type: none"> 1. 202 School Board Officers 2. 203.2 Order of the Regular School Board Meeting 3. 203.5 School Board Meeting Agenda 4. 429 Bereavement Leave <p>D. Staffing Update</p>								

7. Board Reports

A. Finance Committee – Mike Pocrnich

1. Review/Approve February 2019 Financial Report

- We are more than 50% finished with the fiscal year.
- We are at 64% for revenue
- We are at 65% for expenditures
- We are at 73 days cash on hand. This is a correction from page 3 of the summary page.
- We should end up with a sizeable surplus this year.

Motion: To approve the financial report as presented: with the correction to the days cash on hand								
Made by: *Joe Sears				Seconded by: *Paige Roth				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth	x		
	Eldred Bach	x			Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						

Decision: Passes		
-------------------------	--	--

2. Charter School Bonding Process: *This was not on the agenda but it is part of the ongoing board training that will happen each month.*

This is the process the school has gone through to get the building. Mike explained the bonding process and how the school pays back the debt from bonding. See the packet that was handed out during the board meeting.

B. Governance: Review/Discuss Policy 202

1. Policy 202 School Board Officers

- This was taken off the consent agenda due to questions by Nick Meyer
- Nick questioned the use of the language used for administrator vs. principal
- Proposed changes will be sent to Ann Marie to bring to Governance.

C. Employee Retention & Compensation Committee Meeting (ERCC) - Paige Roth

1. Review/Approve Support Staff Salary Schedules

- These are the recommendations for the support staff schedules.
- The office staff schedule stops at 12 years. We are extending the scale to 20 years as we have someone in the office who is nearing the top of the scale.
- There are 2 Classes in the office. Both classes are being proposed for a 2% COLA increase. Class II is being proposed to increase number of day on the working agreement to 225. This would bring Class I and II to the same number of working days. Our special ed admin assistant is being added to the office team classes with a 2% COLA and increase and PTO increase but these funds come out of sped funds.
- Paraprofessionals are being recommended for a 1% COLA increase. There are two paras who are 1/2 gen ed and 1/2 sped and two are gen ed funded. These two do grading and other tasks so we are suggesting a \$1. 00 increase. All other paras are funded through sped.
- Lunchroom is being recommended for a 2% increase to bring them into 80% range of other districts.
- Facilities is being recommended for a 1% COLA increase.
- The nurse and IT are being kept as is with no increase.
- Total impact \$24,923.79
- We will be bringing PTO increases to the board at a later date. We should strike that proposed increase from the spreadsheet.

Motion: To approve the support staff salary schedules as presented:								
Made by: *Kris Gapinski			Seconded by: *Eldred Bach					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth	x		
	Eldred Bach	x			Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision: Passes								

D. Assistant Principal’s Report – Mike Reeder

1. Referral Data Report

- Summary data was shared from quarters 1 and 2
- Males received more referrals than females
- There was also a racial breakdown included in the report
- What contributes to referrals? Behaviors are symptoms of unmet needs. Administration is encouraging documented strategies before writing a referral.
- It was impressive to see the decrease in the amount of referrals from last year to this year.

D. Principal’s Report – Sean Koster

1. Enrollment Report (See Attached)

- 616 is our current enrollment. There are 22 students in 6th grade who have been accepted for the section that has not been approved yet.
- There was a miscommunication between Sean and Julie, our enrollment coordinator. Julie offered spots to incoming 6th grade families before the board voted to officially expand 6th grade for next year.
- Sean would like to have the board vote to expand 6th grade by one section so we can enroll the 22 6th graders who have already accepted a spot.

Motion:	To approve the opening of another section of 6 th grade for the 2019-2020 school year to accommodate the 22 families who already accepted a spot in the class:							
Made by:	*Roxana Bruins			Seconded by:	*Joe Sears			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aaron Price	x			Paige Roth	x		
	Eldred Bach	x			Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

3. ADSIS Application - Update

- There should be an application to the board in April. There will be an increase to licenses and non-licensed staff on the application. ADSIS is a funding source. We get about 50% of that back. We are at the end of year two right now and we just received our funding from year one. This is an intervention to lessen the referrals to special ed.

4. Make-Up Days for Snow Days – recommendation

- There is some talk that we could have 3 days made up from all the cold/snow days we had this year. Nothing has been decided about that. We are also looking at adding e-learning days for next year. That would be for 6th and 7th grade only.
- We are back to 11 hours short (\$7,000 short) even though we added a day back into the calendar on April 19th. We asked the bus company for a reimbursement for the days that we didn’t have school. They agreed so that is an \$11,000 refund to us.
- Sean is making no recommendations going forward to add any more days even if we have another snow day this year.

5. Approval of the Adjusted 2018-2019 Calendar

- April 19th was a PD day and it will now be a school day to make up for one of the cold/snow days.
- School was closed January 28 – 31 and February 20

Motion:	To approve the adjusted 2018-2019 calendar as presented:							
Made by:	*Roxana Bruins				Seconded by:	*Joe Sears		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth	x		
	Eldred Bach	x			Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

6. Approval of the Proposed 2019-2020 Calendar

- There was a question about adding minutes into the school day. Sean suggested we ask the families during our end of the year survey. This would alleviate the need for make-up days.
- Back to School Night was moved back to Wednesday, August 28th.
- Conferences were moved to after the 1st quarter
- There was discussion about alternating President’s Day and MLK off as other districts do this. We also looked at how families and staff celebrate those days.

Motion:	To approve the proposed 2019-2020 calendar as presented:							
Made by:	*Kris Gapinski				Seconded by:	*Roxana Bruins		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	Aron Price	x			Paige Roth	x		
	Eldred Bach	x			Nick Meyer	x		
	Roxana Bruins	x			Heather Greibrok	x		
	Cameron Ward	x			Joe Sears	x		
	Kris Gapinski	x						
Decision:	Passes							

7. Overview of Administrative Re-Organization Recommendations

- Feedback was given from admin, staff and teachers while Sean was out on Sabbatical
- Sean would like this model approved now so that he can plan for the future.
- Moving some operational things over to the Operations & Communications coordinator will help improve the workings of the instructional admin. It builds capacity within the entire admin team.
- This is a reclassification of what we currently have. It’s a restructuring of our current admin team. There would not be interviews and Sean is not looking at replacing anyone on the current admin team.
-

Motion:	To approve the administrative re-organization recommendations as presented:							
Made by:	*Paige Roth				Seconded by:	*Aaron Price		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, March 21, 2019 6:30 p.m.
 3415 Louisiana Ave N, Crystal, MN 55428

Aron Price	x	Paige Roth	x		
Eldred Bach	x	Nick Meyer	x		
Roxana Bruins	x	Heather Greibrok	x		
Cameron Ward	x	Joe Sears	x		
Kris Gapinski	x				
Decision: Passes					

School Board Elections:
8. Adjournment

Board Workshop- None

Old Business- None

Action Items-
NEXT MEETING IS April 18, 2019

MOTION TO ADJOURN

Motion to adjourn at 8:31pm forwarded by Roxana seconded by Cameron Approved unanimously.
 Meeting adjourned at 8:31pm

Approved on _____

Secretary
Beacon Academy School Board