

Beacon Academy Charter District 4124

Regular Board Meeting Minutes, November 17, 2016 6:30 p.m.
9060 Zanzibar Lane N., Maple Grove, MN 55311

CALL TO ORDER Melanie Spall called the meeting to order to at 6:30 p.m.

1. ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
David Goeske (President)		✓
Melanie Spall (Vice President)	✓	
Nick Meyer (Treasurer)		✓
Heidi Sheard (Secretary)	✓	
Todd Alle	✓	
Matt Goodman	✓	
Eldred Bach		✓
Brandon Huberty	✓	
Mike Reed	✓	
Sean Koster(ex-officio)	✓	
Kris Achter (ex-officio)	✓	
Keith Johnson(ex-officio)	✓	

MISC. ATTENDEES: PAT SCALAN, LISA MALUNDI,
ERIK KOSTER, CHERYL KROTZ

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

ELDRED BACH ARRIVED AT 6:33PM

4. Approval of Agenda

Motion:	To approve the agenda: with the addition of a report from the board chair about committee reporting								
Made by:	*Matt Goodman				Seconded by:	*Brandon			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	David Goeske			x-absent	Todd Alle	x			
	Melanie Spall	x			Eldred Bach	x			
	Heidi Sheard	x			Nick Meyer				x-absent
	Brandon Huberty	x			Mike Reed	x			
	Matt Goodman	x							
Decision:	Passes								

Nick Meyer arrived at 6:37pm

5. Open Floor Comments from Attendees

6. Approval of Consent Agenda

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Motion:	To approve the consent agenda:							
Made by:	* Eldred Bach				Seconded by:	*Heidi Sheard		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
Decision:	Passes							
	A. Approval of Minutes: 1. Regular Board Meeting – October 13, 2016							
	B. Policy First Reading : 1. 103 Complaints – students, employees, parents and other persons 2. Records Retention Schedule 3. 801 – Equal access to school facilities							
	C. Physical Health Disabilities Teacher with Judi Larson Azar							

David Goeske arrived at 6:41pm

7. Board Reports

A. Business Manager, Keith Johnson and Treasurer, Nicholas Meyer

1. Review/Approval of Financial Report

- Budget outlook tracks the progress through the year.
- We are up 6 students which equates to \$30,000. We are at a fund balance of 28% which is very healthy.
- We are looking for an outside firm that will be taking care of the building company financials. The companies are very busy right now so we will look to interview some companies later this school year.
- The 990 tax return has all the data compiled. That will be drafted by CLA.

Motion:	To approve the financial report							
Made by:	*Matt Goodman				Seconded by:	*Brandon Huberty		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
Decision:	Passes							

B. Assistant Principal Report – Kris Achter

1. Board Spotlight: Student Ambassadors

- This year we introduced Student Ambassadors to replace middle schoolers in student council. Some activities include leading their CPR and being leaders within the school building. They are also participating in a student mentor program where

they look out for the new students all year. Other activities to look forward to are open house greeters and outside community involvement.

2. Review ADSIS Presentation (Alternative Delivery of Specialized Instructional Services)

- Kris attended a presentation that Indigo put on about ADSIS. The program helps students that need additional education support but do not qualify for special education services. The goal is to reduce the number of inappropriate referrals to special education.
- This is for regular education students only. Special education students cannot benefit from the services.
- This is aid, not a grant. They reimburse 45-55% of the expenditures.
- We already have many of the processes in place. We would just be hiring someone to implement the program in our building.
- We can have a full time teacher or use a contracted service.
- We would only be able to serve 10-15% of the population with this program.
- The application will be posted by the state in the next two months and it's a two year program. We can drop it after a year if we don't want to continue.
- We can come up with creative ways to implement this program so it doesn't affect our bottom line in a negative way.
- Sean cautioned against stretching our staff too thin to implement the program. How can we find a financially sound way to implement this?

3. Review Immunization Reporting

- Kris reviewed our family immunization numbers. See the document included in the board packet

c. Principal Report - Sean Koster

1. Review/Discuss Enrollment Report

- Enrollment is on the rise. Sean is pleased to see the numbers up.
- There were 7-8 families here today for a tour. Most were kindergarten for next year. Almost every tour we've had is excited about our move to Crystal

2. Review/Approve Beacon Academy IOwa Authorization

- Identified Official with Authority; we are required to have someone on staff who is identified as a homeless liaison and deals with social work issues. Historically this is the Principal.

Motion:	To approve Sean Koster as the IOwa Designee:								
Made by:	*Nick Meyer				Seconded by:	*Mike Reed			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	David Goeske	x			Todd Alle	x			
	Melanie Spall	x			Eldred Bach	x			
	Heidi Sheard	x			Nick Meyer	x			
	Brandon Huberty	x			Mike Reed	x			
	Matt Goodman	x							
Decision:	Passes								

3. Busing Update

- Bus stops for next year are being looked at. We have a list of locations we are looking to have stops for next year. We bonded for 8 buses so we will add 3 more buses next year. We are looking at current families only right now. We can only guess where new families will come from.

4. Beacon Crystal Update

- Sean is sending weekly memos. October 31st memo has a reconfiguration of the Spanish wing. The abatement process has been more involved than we first thought. We expect to have leftover demolition monies. We also have environmental refunds coming to us. We are exploring ways to reconfigure the main office and looking into options for removing the cross in the pavers in the outdoor atrium.
- A contingency update hasn't been done in a while. There is a document in the board packet that outlays the contingencies. RJM is very happy where we are with these monies and the fact that we haven't had winter weather is a positive to the bottom line of this project.
- Allowances for the project are also quite healthy.

D. Board Chair – David Goeske

1. Committee Requirements

- Each committee will be required to post their meetings, offer an agenda during the meeting and take high level minutes. Any item that requires a decision of the board would have to be recorded.
- David will be supplying each committee chair with a simple template
- A binder will need to be kept in the office with all the committee meeting dates.
- Heidi and Ann Marie will make sure this is completed soon.

8. Employee Retention and Compensation Committee

A. Chair, Todd Alle

1. Discuss Pay-Scale Review Cycle
 - Admin pay scale is up for review. They currently are not included in the cycle of review. Admin will be inserted into the review cycle and will be reviewed every 3 years.
2. Discuss Pausing Pay-Scale Review during Transition Year
 - It could be beneficial to pause any review for this year due to the unknowns of how our finances will look with the new building. David would like the board to process through this and vote next month.

Beacon Academy School Board Goals the 2016-2017 School Year:

1. *Student academic excellence*
2. *Teacher and administration excellence*
3. *Remove barriers to expansion*

Board Workshop- None

Old Business- None

Action Items-

NEXT MEETING IS December 15, 2016 @ 6:30 p.m.

MOTION TO ADJOURN

Motion to adjourn at 8:48 forwarded by Todd, seconded by Matt. Approved unanimously.

Meeting adjourned at 8:48 p.m.

Approved on _____

Heidi Sheard, Secretary
Beacon Academy School Board