

Beacon Academy Charter District 4124

Regular Board Meeting Minutes, February 16, 2017 6:30 p.m.
9060 Zanzibar Lane N., Maple Grove, MN 55311

CALL TO ORDER Melanie Spall called the meeting to order to at 6:30 p.m.

1.ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
David Goeske (President)	✓	
Melanie Spall (Vice President)	✓	
Nick Meyer (Treasurer)		✓
Heidi Sheard (Secretary)	✓	
Todd Alle	✓	
Matt Goodman	✓	
Eldred Bach	✓	
Brandon Huberty	✓	
Mike Reed	✓	
Sean Koster(ex-officio)	✓	
Kris Achter (ex-officio)	✓	
Keith Johnson(ex-officio)	✓	

MISC. ATTENDEES: LUCAS RICHARDS
MELISSA WEINACHT ARRIVED AT 6:55PM

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda: with moving Lucas to before the board reports							
Made by:	*Matt Goodman			Seconded by:	*Heidi Sheard			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer			x-absent
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
Decision:	Passes							

5. Open Floor Comments from Attendees:

6. Approval of Consent Agenda

Motion:	To approve the consent agenda:
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Made by:	* Melanie Spall				Seconded by:	*Eldred Bach			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	David Goeske	x			Todd Alle	x			
	Melanie Spall	x			Eldred Bach	x			
	Heidi Sheard	x			Nick Meyer				x-absent
	Brandon Huberty	x			Mike Reed	x			
	Matt Goodman	x							
Decision:	Passes								
	A. Approval of Minutes:								
	1. Regular Board Meeting – January 19, 2017								
	B. Policy First Reading								
	1. 906 Community Notification of Predatory Offenders								
	2. 210.1 Conflict of Interest – Charter School Board Members								
	3. 210.1 Conflict of Interest Form								
	4. 715 Special Education Procurement UGG								

7. Board Reports**A. Treasurer: Keith Johnson****1. Review/Approval of Financial Report**

- The dean of students is included in this budget. There will be \$20k out of the fund balance and \$8k out of cutting other budgeted items.
- after the adopted budget there was a \$10k stipend adopted by the board and the prior year's budget came in at around \$9k over budget so that is added back in.
- Lunch participation is higher this year. Free and reduced revenue is also coming in higher.
- We are currently running under budget in supplies. We may modify that near the end of the year.
- Next year's budget timeline is being worked on with Keith, Sean and soon to be Mike Pocrnich for FOB. We should have something solid to look at next month. In April we may have a joint meeting with the finance committee and the board.
- We are looking to have a workshop on April 3 or 6. Mike Pocrnich will be leading finance training
- David would like the budget approved in May.
- Matt asked why the music budget was cut and was the teacher consulted. Sean stated it was his decision. He explained that all special budgets were cut down because PTO made donations toward the specials out of Dash funds and it was never corrected this year. The Art budget looks ballooned right now because PTO made a donation to that area for the firing of clay and the kiln for the new building.

Motion:	To approve the financial report								
Made by:	*Eldred Bach				Seconded by:	*Mike Reed			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	David Goeske	x			Todd Alle	x			
	Melanie Spall	x			Eldred Bach	x			
	Heidi Sheard	x			Nick Meyer				x-absent
	Brandon Huberty	x			Mike Reed	x			
	Matt Goodman	x							
Decision:	Passes								

B. Principal Report – Sean Koster

1. Special Education Room

- In October Sean talked with the sped team to look at what the needs are for the year. Two of our higher need students left in December. Recently, a conversation with sped spurred the need for a room for our elementary sped students. MDE was here for a site review and it was determined that we are in need of a room this year. The only option for an extra room was to move a Spanish teacher out of their room. We already have this happening in middle school.
- Sean had a final conversation last week with the elementary Spanish team to let them know one of their classrooms will be used for sped.
- Next week room 23 will be used for elementary sped. Spanish will be taught in a different room. There are no significant costs associated with this change.
- The center based room will be used more for elementary students and elementary students will not be sent to the resource room.

2. Review/Discuss Master Calendar 2017-2018

- There are no major changes on this calendar. Workshop week in August will be extended from 4 to 5 days because of the move to Crystal.
- In October and November PD days were after a holiday to give families more time for travel.
- There will be 2 weeks for winter break. Feedback from the staff indicated that this was preferred.
- Students will have MLK off but teachers will have PD on that day.
- October will have a Monday conference day per feedback from parents about the Tues/Thurs combination currently happening.
- Our spring break matches Robbinsdale and Osseo. This is the first time this has happened.
- The calendar went through the leadership committee and all staff.

Motion:	To approve the school calendar for the 2017-2018 school year							
Made by:	*Mike Reed			Seconded by:			*Eldred Bach	
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
Decision: Passes								

3. Update on Marketing

a. Summer Events

- Sean wanted to reiterate that we are going to have a huge marketing push this summer and we need board members to attend these events

- These events will be to promote two open houses this summer at our new location.
- Ann Marie will be putting together a calendar of the summer events for the marketing committee and will email the calendar out to the board members as well.

4. Staffing Update

- There were interviews held for the dean of students position. The position was offered to Joseph Adams. He accepted the position and will start on March 1st. We will approve his working agreement at the next board meeting.
- We are hiring for several positions next year as we expand. The positions will be posted soon. Interviews will happen after spring break.

5. Enrollment Report

- Sean acknowledges there are families that are going to leave and not move with us. Unfortunately we don't have numbers for that yet.
- If we assume things stay the same we are about 78 students short of projections. He is confident we are going to make that up this summer. 604 is what we should be shooting for at fully enrolled for next year. Even if we don't hit that we will make our bonding payment.

8. Committees

A. Technology Committee-Brandon Huberty

1. Review/Discuss Technology Budget Draft

- The budget is higher than usual. This reflects the costs associated with the move.
- Some staff concerns are that laptops are being replaced with desk tops. There is less of a replacement cost with desk tops. Teachers will be trained on how to store information in the cloud and to access the cloud. Laptop carts will be available to teachers during PD.
- There was a question about Mimio boards for middle school and how they don't get used. The document camera seemed to be of more value for middle school.
- Eldred mentioned that he does use the Mimio more often in Kindergarten.
- There was a suggestion to see if the budget can be balanced for the next viewing.
- There was also a suggestion to give teachers technology they are going to use. This may cut down the budget if we are not purchasing a Mimio board and document camera for everyone.

B. Executive Committee-David Goeske

1. Review/Discuss Post-Closing Resolutions and Checklists

- Mike Pocrnich will be doing most of the compliance for FOB.
- It's a formalization of all the things that are currently being done.

Motion Melanie/eldred

2. Approve Ann Marie Roder as Bond Compliance Manager

- a person needs to fill this roll at the school for FOB

Motion:	To approve Ann Marie Roder as the bond compliance manager for Friends of Beacon							
Made by:	*Mike Reed			Seconded by:			*Heidi Sheard	
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		

Melanie Spall	x	Eldred Bach	x		
Heidi Sheard	x	Nick Meyer	x		
Brandon Huberty	x	Mike Reed	x		
Matt Goodman	x				
Decision: Passes					

C. Employee Retention and Compensation Committee- Todd Alle**1. Review/Discuss Administration Pay Scale Proposal**

- The committee looked at making this a similar scale as the teachers in how it's structured. The increments would increase every two years.
- The committee agreed that the current dean hire would stay at their current pay for 3 years before review.

2. Discuss Recommendation to Move Proposal to Finance Committee for Further Review

- The committee recommends finance get the next look at this.

9. Misc**A. Mural Project in Crystal Building****1. Review/Discuss Mural and Proposed Artist, Lucas Richards Of Design Replace**

- Lucas is a graphic designer and artist. This mural project is for our new site to make it homier and warmer.
- Matt has talked with Ms. Jensen and she is on board with the project and would love to help out with the students.
- Lucas explained the process for coming up with the concept of the artwork
- The fee would be determined once Lucas sees the location and knows what the scope of work would be.
- David suggested having Lucas come in and interact with the students so they build a relationship with him and see an actual artist in their job. He also suggested getting donations for the project so it doesn't come out of our bottom line.

Beacon Academy School Board Goals the 2016-2017 School Year:

1. *Student academic excellence*
2. *Teacher and administration excellence*
3. *Remove barriers to expansion*

Board Workshop- None**Old Business-** None**Action Items-****NEXT MEETING IS March 16, 2017 @ 6:30 p.m.**

MOTION TO ADJOURN

Motion to adjourn at 8:33pm forwarded by Todd Alle, seconded by Mike Reed . Approved unanimously.
Meeting adjourned at 8:33p.m.

Approved on _____

Heidi Sheard, Secretary
Beacon Academy School Board