

Beacon Academy Charter District 4124

Regular Board Meeting Minutes, December 15, 2016 6:30 p.m.
9060 Zanzibar Lane N., Maple Grove, MN 55311

CALL TO ORDER Davie Goeske called the meeting to order to at 6:30 p.m.

1.ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
David Goeske (President)	✓	
Melanie Spall (Vice President)	✓	
Nick Meyer (Treasurer)	✓	
Heidi Sheard (Secretary)	✓	
Todd Alle	✓	
Matt Goodman	✓	
Eldred Bach	✓	
Brandon Huberty	✓	
Mike Reed		✓
Sean Koster(ex-officio)	✓	
Kris Achter (ex-officio)	✓	
Keith Johnson(ex-officio)	✓	

MISC. ATTENDEES: JOHN LORENZINI

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda: with the addition of the student spotlight after the approval of the agenda							
Made by:	*Melanie Spall			Seconded by:	*Brandon Huberty			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed			x-absent
	Matt Goodman	x						
Decision:	Passes							

5. School Spotlight – Sean Koster

The marketing team has been looking for a mascot. We entered a contest called Logo Tournament. We narrowed it down to 4 possibilities. The winner had 140 votes from our students. Sean passed around the picture of the winner. We are officially the Beacon Otters. We are going to have it put on our new gym floor and it will be on our spirit wear as well.

6. Open Floor Comments from Attendees: None

7. Approval of Consent Agenda

Motion:	To approve the consent agenda:							
Made by:	* Nick Meyer				Seconded by:	*Eldred Bach		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed			x-absent
	Matt Goodman	x						
Decision:	Passes							
	A. Approval of Minutes: 1. Regular Board Meeting – November 17, 2016							
	B. Policy First Reading : 1. 516 Student Medication 2. 903 Visitors to the School 3. 904 Distribution of Materials 4. 905 Advertising							
	C. Policy Second Reading 1. 103 Complaints – Students, Employees, Parents and Other Persons 2. Records Retention Schedule 3. 801 Equal Access to School Facilities							

8. Board Reports

A. Business Manager, Keith Johnson and Treasurer, Nicholas Meyer

1. Review/Approval of Financial Report

- There are no significant changes this month
- There were interviews of accounting firms that will handle the FOB account. Two firms were interviewed. The Anton Group was chosen and will be recommended to FOB to accept TAG as their accounting firm.
- TAG would be managing their bonding transactions and financials.

Motion:	To approve the financial report							
Made by:	*Heidi Sheard				Seconded by:	*Todd Alle		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed			x-absent
	Matt Goodman	x						
Decision:	Passes							

2. Clifton Larson Allen Presentation of Financial Audit

- John Lorenzini presented the financial audit.

- We received an unmodified audit opinion. It's the best opinion we could get.
- The school ended the year with a large cash position.
- The school fund balance ended at 33% which is a strong ending.
- Revenue was 1.3% higher than expected; \$73,000 better to the bottom line than was expected.
- In conclusion we are very happy with our audit. Keith was thanked for his hard work and attention to detail. David thanked the Administration and Governance committee with their hard work in keeping our policies up to date.

Motion:	To approve the 2016 financial audit as presented by Clifton Larson Allen:							
Made by:	*Melanie Spall				Seconded by:	*Heidi Sheard		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed			x-absent
	Matt Goodman	x						
Decision:	Passes							

B. Principal Report – Sean Koster

1. Review/Discuss Quarterly Report

- This would be an example of what TAG would be doing for FOB. Sean and Keith have been doing these for our trustee UMB Bank.
- One thing they really look at is enrollment and enrollment trends. The MMKR report is included. It's the original one we used for bonding.

2. Review/Discuss Days Cash on Hand

- This is another item TAG will be doing. It's a covenant in the bond that states we need to have enough cash on hand in case there was a state tragedy. We have 107 days cash on hand and it's very healthy.

3. Review/Discuss Enrollment Report

- Our enrollment is 392. We were at this point last month. We had tours and will have some students starting after winter break.

4. Discuss Start and End Time for School

- If we are considering changing the start and/or end time for school the transition committee needs to work through some schedules for their January meeting and we would need to start letting families know at the Info Session in January. This was talked about at a board meeting a few years ago and this would be the time to do it if we are going to make a change. We could start earlier and hopefully this would help us retain some middle school students who leave for sports. A survey was not sent out to families to gain input. The board agreed to ride it out next year and not add another change to our families.

9. Board Committees

A. Employee Retention and Compensation Committee (ERCC), Todd Alle

1. Discuss/Vote on Postponing Pay Scale Review Cycle During Transition Year

- We discussed adding in a 3rd pay scale to include admin which we don't currently have. We also talked about delaying a review of the pay scale for admin because of a deficit.
- The committee feels more comfortable with the review of our financials with only an \$11,000 deficit.
- The committee would like to determine a third admin pay scale and would like to bring numbers to the board by March.
- This would push all other staff back one additional year.
- Matt thought teachers would be fine waiting one more year for another review as their pay scale is more favorable now.

Motion:	To approve the recommendation from ERCC of inserting a year of salary review for administration resulting in a three year cycle of review. The new review cycle would be Administration, Teachers and Support Staff							
Made by:	*Nick Meyer			Seconded by:			*Brandon Huberty	
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed			x-absent
	Matt Goodman	x						
Decision:	Passes							

Beacon Academy School Board Goals the 2016-2017 School Year:

1. Student academic excellence
2. Teacher and administration excellence
3. Remove barriers to expansion

Board Workshop- None

Old Business- None

Action Items-

NEXT MEETING IS January 19, 2017 @ 6:30 p.m.

MOTION TO ADJOURN

Motion to adjourn at 7:17pm forwarded by Todd, seconded by Matt. Approved unanimously.
Meeting adjourned at 7:17 p.m.

Approved on _____

Heidi Sheard, Secretary
Beacon Academy School Board