

**CALL TO ORDER**      Melanie Spall called the meeting to order to at 6:34 p.m.

<b>1. ROLL CALL</b> present at time of meeting unless otherwise noted	<b>Present</b>	<b>Absent</b>
<b>Board Member</b>		
David Goeske (President)	✓	
Melanie Spall (Vice President)	✓	
Nick Meyer (Treasurer)		✓
Heidi Sheard (Secretary)	✓	
Todd Alle	✓	
Matt Goodman	✓	
Eldred Bach	✓	
Brandon Huberty	✓	
Mike Reed	✓	
Sean Koster(ex-officio)	✓	
Kris Achter (ex-officio)	✓	
Keith Johnson(ex-officio)	✓	

**MISC. ATTENDEES:** MICHELLE MEYER

**2. PLEDGE OF ALLEGIANCE**

*(Choral reading of the Pledge of Allegiance)*

**3. BEACON MISSION STATEMENT**

*(Choral reading of the Beacon Academy Mission Statement)*

**4. Approval of Agenda**

<b>Motion:</b>	To approve the agenda with the addition of a discussion of a change in time of the board meeting under the Chair report							
<b>Made by:</b>	*Mike Reed			<b>Seconded by:</b>	*Melanie Spall			
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer			x-absent
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
<b>Decision:</b>	Passes							

**5. Open Floor Comments from Attendees**

**-none**

## 6. Approval of Consent Agenda

<b>Motion:</b>	To approve the consent agenda with the change in minutes from August – Matt is listed as voting but was not in attendance.							
<b>Made by:</b>	* Heidi Sheard				<b>Seconded by:</b>	*Todd Alle		
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer			x-absent
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
<b>Decision:</b>	Passes							
	A. Approval of Minutes: 1. Regular Board Meeting – August 18, 2016							
	B. Policy First Reading : 1. 622 Mandated Testing Procedure and Security Policy 2. 715 Special Education Procurement Procedure (UGG)							
	C. Audiology Services Contract							

## 7. Board Reports

### A. Business Manager – Keith Johnson/Eldred Bach

#### 1. Review/Approval of Financial Report

- Waiting list is thin right now but that was expected with the transition from MG to Crystal.
- Starting enrollment last September was 405. Our retention rate is better this year. We are down 1% in enrollment
- The fund balance looks good. No major changes going on because it's the beginning of the year.
- We will be approving revised records retention policy that will be coming to the board from Governance regarding how long we need to keep educational records.
- Clifton Larson Allen is our auditor. We will be discussing sending them electronic records to stream line the process of the audit. The audit was yesterday and it looks good right now. We should get it back in October. December would be a good time to have them come present the audit
- Discussed our lease with the church and communicating with them about our move out date. Sean stated that we are expected to get delivery of the building in the spring. It looks like we should have no problem moving out by June 30<sup>th</sup>. Sean is certain the church would be flexible

<b>Motion:</b>	To approve the financial report							
<b>Made by:</b>	*Matt Goodman				<b>Seconded by:</b>	*Heidi Sheard		
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer			x-absent
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
<b>Decision:</b>	Passes							

## **B. Principal Report – Sean Koster**

### **1. Enrollment Report**

- This was covered in the financial report

### **2. Staffing**

- There was an error on the working agreement for Kyle Haralson. No vote is needed, just a signature.
- We are still looking for a middle school Spanish teacher. We have a long term sub here until we find a Spanish teacher.
- there are no lack of candidates or interviews they just took other positions.

### **3. Progress at Beacon Crystal**

- There is a memo in your board packet. There are currently \$260,000 of contingency funds which we are very excited about. Some important decisions that need to be made sooner than later on some alternatives.

- 1.** Refinishing the north roof
- 2.** Automated system for the heating and A/C
- 3.** Generator
- 4.** Skylights in the Spanish rooms

### **4. State of the School**

- Workshop week started with teachers having 2 weeks in the classrooms before school started. Back to school night was great with all the families in the building.
- Transportation is being handled with tracking how many students are getting on each bus. Our buses were full and we needed to change some of our routing. We need to make sure that there is room for new students on the bus if it's needed. It will be a two week study. Each bus is \$46,000. The buses have our logo on them. The Apex vans have a window decal with our logo. We will start talking about busing for next year but at this point it will be hard to determine where students will actually come from until the lottery happens.
- Committee and after school activities – we are continuing with band, choir and drama club. Book clubs, destination imagination and more are all on the schedule.
- Beacon Dash: we raised a quiet \$7,000 so far. We are upping our communication so students get excited. The last week is the biggest week historically.
- Breakfast program is going into its 3<sup>rd</sup> full year. We average 45-50 kids a day.
- Our first fire drill is tomorrow. We do 5 a year along with 5 lockdowns and one severe weather drill.
- Beginning to Beacon Teacher Program; a mentor program for those that are new to Beacon. We have 12 new staff this year and 75 employees.
- Strengths Finder we had 4 years ago. Sean is looking at having a Meyers Briggs rep come in and have the staff surveyed.

- QComp; first meeting this week. Overview of the program was discussed. We have one teacher on special assignment, Lori Karcz as the Qcomp coordinator. Each teacher gets three observations and assessments.
- NWEA testing is coming. The first round is in October. Parents can expect reports on yearly growth. It is not state required but it's part of our Authorizer contract as it replaces DDI.
- The PTO thanked the school for all the time and energy that has been put into the building project.

### **Chair Report**

1. Start times of the board meetings.
  - Finance started at 5 and for parents that are working downtown it's very hard to get here on time. It is struggle now for some to get here on time. Finance currently starts 30-60 minutes before the board meeting.
  - Our authorizer only requires us to approve the budget twice a year. So we could move finance to a new day.
  - There was also discussion to move the board meeting later in the evening so that more families can attend.
  - no decision was made at this time.

### ***Beacon Academy School Board Goals the 2016-2017 School Year:***

1. *Student academic excellence*
2. *Teacher and administration excellence*
3. *Remove barriers to expansion*

**Board Workshop-** None

**Old Business-** None

**Action Items-**

**NEXT MEETING IS October 13, 2016 @ 6:30 p.m.**

### **MOTION TO ADJOURN**

Motion to adjourn at 7:42 forwarded by Mike, seconded by Brandon. Approved unanimously.  
Meeting adjourned at 7:42 p.m.

**Approved on** \_\_\_\_\_

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**Heidi Sheard, Secretary**  
**Beacon Academy School Board**