

**CALL TO ORDER**      Melanie Spall called the meeting to order to at 6:34 p.m.

<b>1. ROLL CALL</b> present at time of meeting unless otherwise noted	<b>Present</b>	<b>Absent</b>
<b>Board Member</b>		
David Goeske (President)		✓
Melanie Spall (Vice President)	✓	
Nick Meyer (Treasurer)	✓	
Heidi Sheard (Secretary)		✓
Todd Alle		✓
Matt Goodman	✓	
Eldred Bach	✓	
Brandon Huberty	✓	
Mike Reed	✓	
Sean Koster(ex-officio)	✓	
Kris Achter (ex-officio)	✓	
Keith Johnson(ex-officio)	✓	

**MISC. ATTENDEES:** NORMA NISTLER

**2. PLEDGE OF ALLEGIANCE**

*(Choral reading of the Pledge of Allegiance)*

**3. BEACON MISSION STATEMENT**

*(Choral reading of the Beacon Academy Mission Statement)*

**4. Approval of Agenda**

<b>Motion:</b>	To approve the agenda with one addition: under the Principal's report – add a signor to the bank account								
<b>Made by:</b>	*Nick Meyer			<b>Seconded by:</b>			*Mike Reed		
<b>Discussion:</b>									
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	David Goeske			x-absent	Todd Alle				x-absent
	Melanie Spall	x			Eldred Bach	x			
	Heidi Sheard			x-absent	Nick Meyer	x			
	Brandon Huberty	x			Mike Reed	x			
	Matt Goodman	x							
<b>Decision:</b>	Passes								

**5. Open Floor Comments from Attendees**

**-none**

## 6. Approval of Consent Agenda

<b>Motion:</b>	To approve the consent agenda:							
<b>Made by:</b>	* Eldred Bach				<b>Seconded by:</b>	*Brandon Huberty		
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle			x-absent
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard			x-absent	Nick Meyer	x		
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
<b>Decision:</b>	Passes							
	A. Approval of Minutes: 1. Regular Board Meeting – July 21, 2016							
	B. Policy First Reading : 1. None							
	C. Audiology Services Contract							

## 7. Board Reports

### A. Business Manager – Keith Johnson and Treasurer, Nick Meyer

#### 1. Review/Approval of Financial Report

- July was the first month of the fiscal year. It's a slow month and cash flow will increase starting next month.
- The fund balance is quite healthy at 28%
- There is a new report for the bond and trustee
- Enrollment is at 415 enrolled. Overall waitlist is 33. Almost all sections are filled.
- FY 16 audit is scheduled for September 15th and 16th
- An additional bank signer will be added to the bank account

<b>Motion:</b>	To approve the financial report							
<b>Made by:</b>	*Mike Reed				<b>Seconded by:</b>	*Brandon Huberty		
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle			x-absent
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard			x-absent	Nick Meyer	x		
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
<b>Decision:</b>	Passes							

### B. Assistant Principal Report – Kris Achter

#### 1. Review/Discuss Year End Referral Data

- The first two trimesters were high for office referrals but there were less referrals during the 3<sup>rd</sup> trimester.
- Trimester 3 didn't have as many students earning multiple referrals

- We will be working with teachers more on above and below the line behavior and what would constitute a referral vs. a fix it plan.
- 7 teachers attended responsive classroom training this summer. We are looking forward to those teachers bringing new ideas to the school.

**2. Review/Discuss Year End Attendance Data**

- Historical numbers for all Charter Schools for the 15-16 school year are included in this report.
- Letters are sent home for truancy with a Hennepin County be@school brochure
- Last year we worked on the form letter language through Governance. We softened the language at requiring doctor's notes at 10+ absences.
- Long term or vacation absence form was changed last year. There is no longer a need for approval from admin, just a form.
- We will communicate earlier at the 1-2 unexcused instead of letting it get to 3 unexcused.
- There is a breakdown for the school district we are in and the one we are moving to.

**C. Principal Report – Sean Koster**

**1. Marketing**

- We have attended the New Hope farmers market on the 6<sup>th</sup> and there is another one on the 20<sup>th</sup> this weekend.

**2. Staffing**

- There are 4 teacher working agreements to sign
- We are still working on middle school Spanish and Science

Motion:	To approve the working agreements for Cole Barker, Stephanie Shun, Sandra Illi and Lucas Stikkan							
Made by:	*Nick Meyer			Seconded by:			*Mike Reed	
Discussion:								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard			x-absent	Nick Meyer	x		
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
Decision:	Passes							

**3. Professional Development**

- There was Professional Development on August 2<sup>nd</sup> and 3<sup>rd</sup> for the new math curriculum.
- There was feedback on PD from staff and we have revised what PD will look like this year. There are 5 release days for students for PD, NWEA MAP training, differentiation, math curriculum, equity, technology

**4. Transportation**

- We met with Lake Country again this summer. We are looking to keep the routes to 25 minutes. Families signed up before school ended. Routes are being tweaked. Families still don't have times of bus routes yet.

- started looking at routes for the 17-18 school year. We still don't know where students are coming from so it will be very difficult until we have the lottery.
- Melanie stated that the board just wants to ease the fears of parents that are wondering if bus service will be provided from Maple Grove.

**5. Start of School**

- New teachers come back the 25<sup>th</sup> and 26<sup>th</sup>. Workshop starts the 29<sup>th</sup>-1<sup>st</sup>.
- Staff picnic Sunday the 28<sup>th</sup>

**6. Progress at Beacon Crystal**

- We have one more year in Maple Grove. We move to Crystal the fall of 2017
- A ground breaking is being planned for the beginning of September
- The home on the property is not going to be burned. There are three big trees and the city does not want to lose them. A demolition of the building will be done. Police and fire would like to do drills. We are hoping to bring news crews in for that.
- The project team meets every Friday at the site. We will continue to be on site or by conference call. Early project date delivery is late spring.
- There will be a transition committee to help with the move and all the details.

**7. Quarterly Reporting to Investors**

- Part of bonding for a building requires quarterly report to our trustee. The investors can look at the report and make sure we are spending appropriately. The report needs to include the following:
  - Quarterly school attendance and enrollment
  - Budget and financial reports required by state law and by the Charter School agreement between the school and its Authorizer
  - Year to date actual expenditures compared to year to date budgeted expenditures for such period
  - A current balance sheet
  - The current student waiting list
  - An examined financial forecast of the operation of the school for at least 5 years in substantially the form of Appendix C to the Official Statement.
  - The balance of the school general operating account.
- We are required to have 60 days cash on hand and as of this report we have 96 days.
- We are looking for a business manager to do the reports for us as we move forward to the next year. They would also do the audit for FOB and work with Keith.

**8. School Recycling Grant**

- We are getting a grant from Hennepin County to do a school recycling program. We are doing the lunchroom only. The church has agreed to do the trash differently for the year and it's a money saver for them.
- We will continue to implement the program as we move to Crystal.
- We need to clarify one item on the grant to allow Sean to sign after it's been clarified.

Motion:	To approve the school recycling grant from Hennepin County as long as the clarification on the grant does not change the grant language							
<b>Made by:</b>	*Mike Reed			<b>Seconded by:</b>	*Brandon Huberty			
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		

Brandon Huberty	x	Mike Reed	x		
Matt Goodman	x				
<b>Decision:</b> Passes					

**9. Motion to approve Nick as the signer for Venture bank**

-We need to have Nick approved as the new signer for the bank account since Jacquie will no longer be the Treasurer.

Motion:	To approve Nick Meyer as the treasury signor for Venture Bank:							
<b>Made by:</b>	*Nick Meyer			<b>Seconded by:</b>	*Mike Reed			
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard			x-absent	Nick Meyer	x		
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman	x						
<b>Decision:</b> Passes								

**8. Standing Committees**

**D. Executive Committee – Vice Board Chair, Melanie Spall**

**1. Committee Membership for 2016-17**

-We need to know who is volunteering for committees before workshop week.

**Nick** – Finance and Facility Planning Committee

**Brandon** – Technology

**Eldred** – Finance and Facility Planning Committee

**Matt** – Curriculum Committee

**Mike** – Technology and Governance

**Heidi** – Governance

**Melanie** – Employee Retention and Compensation

**Beacon Academy School Board Goals the 2016-2017 School Year:**

1. Student academic excellence
2. Teacher and administration excellence
3. Remove barriers to expansion

**Board Workshop-** None

**Old Business-** None

**Action Items-**

**NEXT MEETING IS September 15, 2016 @ 6:30 p.m.**

**MOTION TO ADJOURN**

Motion to adjourn at 7:25 p.m. forwarded by Nick Meyer, seconded by Brandon. Approved unanimously.  
Meeting adjourned at 7:25 p.m.

**Approved on** \_\_\_\_\_

\_\_\_\_\_  
**Heidi Sheard, Secretary**  
**Beacon Academy School Board**