

# Beacon Academy Charter District 4124

Regular Board Meeting Minutes, October 13, 2016 6:30 p.m.  
9060 Zanzibar Lane N., Maple Grove, MN 55311

**CALL TO ORDER** David Goeske called the meeting to order to at 6:32 p.m.

<b>1.ROLL CALL</b> present at time of meeting unless otherwise noted	<b>Present</b>	<b>Absent</b>
<b>Board Member</b>		
David Goeske (President)	✓	
Melanie Spall (Vice President)	✓	
Nick Meyer (Treasurer)	✓	
Heidi Sheard (Secretary)	✓	
Todd Alle	✓	
Matt Goodman		✓
Eldred Bach	✓	
Brandon Huberty	✓	
Mike Reed	✓	
Sean Koster(ex-officio)	✓	
Kris Achter (ex-officio)	✓	
Keith Johnson(ex-officio)	✓	

**MISC. ATTENDEES:**

**2. PLEDGE OF ALLEGIANCE**

*(Choral reading of the Pledge of Allegiance)*

**3. BEACON MISSION STATEMENT**

*(Choral reading of the Beacon Academy Mission Statement)*

**4. Approval of Agenda**

<b>Motion:</b>	To approve the agenda:							
<b>Made by:</b>	*Melanie spall			<b>Seconded by:</b>	*Mike Reed			
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman			x-absent				
<b>Decision:</b>	Passes							

**5. Open Floor Comments from Attendees**  
-none

**6. Approval of Consent Agenda**

<b>Motion:</b>	To approve the consent agenda:							
<b>Made by:</b>	* Eldred Bach				<b>Seconded by:</b>	*Heidi Sheard		
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman			x-absent				
<b>Decision:</b>	Passes							
	A. Approval of Minutes: 1. Regular Board Meeting – September 15, 2016							
	B. Policy Second Reading : 1. 622 Mandated Testing Procedure and Security Policy 2. 715 Special Education Procurement Procedure (UGG)							
	C. Arthur J. Gallagher & Co. Benefits D. Greg J. Palm Psychological Services							

**7. Board Reports**

**A. Business Manager, Keith Johnson and Treasurer, Nicholas Meyer**

**1. Review/Approval of Financial Report**

- From last month enrollment continues to be the hot topic. We are still at ---
- Third column on the report with budget outlook. Overall we have a deficit of over \$80k. Our fund balance is still very strong at 28.5%.
- The audit will be presented at the board meeting in December
- We will interview over the next month for the financial firms that will take over the building company books. A recommendation will be coming to the board.

<b>Motion:</b>	To approve the financial report							
<b>Made by:</b>	*Melanie spall				<b>Seconded by:</b>	*Mike Reed		
<b>Discussion:</b>								
<b>Vote:</b>	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle	x		
	Melanie Spall	x			Eldred Bach	x		
	Heidi Sheard	x			Nick Meyer	x		
	Brandon Huberty	x			Mike Reed	x		
	Matt Goodman			x-absent				
<b>Decision:</b>	Passes							

**B. Principal Report – Sean Koster**

**1. Review/Discuss Enrollment Report**

- 393 is our current enrollment. There are openings in several grades. Historically the last time our enrollment was this low was 2009. There are a few reasons and bussing will be talked about later in this report.
- Sean was worried about the collateral damage of moving away from our community.

## **2. Staffing Update**

- Science teacher in the middle school that we applied for a community expert for. We received a temporary approval so we are expecting a final stamp. Mr. Haralson was a college professor in biology.
- We still have a middle school sub for our Spanish position. Our long term sub would have to work on a variance since they have a short call sub. This person does speak Spanish but the person is not licensed as a teacher.

## **3. Bussing Update**

- Sean brought a map that shows our bus stops and the proposed bus stops for next year. We want to add stops where students are going to be coming from.
- We'd like 3 bus stops in the Maple Grove area.
- We will continue to market to our new area so we'd like to add 3 stops in that area.
- We will also market to Golden Valley, St. Louis Park and southern Plymouth.
- David suggested we consider marketing to the Minneapolis area as well.
- The outside conversation that is happening is our enrollment report and bussing
- We were full in august for kindergarten and we are not full now. We had 8 k families not show up on Back to school Night
- Bussing with our new company evolved and we had we had some families not come because transportation did not work for them.
- If our marketing works and we have a more people who want to come from the Robbinsdale area still this year, we can evaluate in January whether we can add a 6<sup>th</sup> bus in that area.
- We may start with 8 busses next year instead of 7 even if that 7<sup>th</sup> bus is not full.

## **4. Marketing Update**

- We are going to marketing our current families over the last couple of week with 5 brochures each to ask them to give the brochures to their friends and family. Word of mouth has always been our largest marketing tool
- The other place we are going to tap into is church's that hold our bus stops to see if we can put brochures in their building. We also discussed pre-schools, community boards, coffee shops, etc.
- More info from marketing meeting add later
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## **5. Beacon Crystal Update**

- Sean has been writing memos every Friday after construction meetings.
- We decided not to do the generator, new roof on gym roof or performing arts center
- We are not brick infilling the areas where the old air intakes are being removed
- We will be removing existing radiators, adding a new ground shed. Automated heating system, soil correction was done, new curbs went in, added chain link fence around the new playground, basketball and phy ed area. Water and electric is added in that same area for events. Framing has been started inside. A new transformer is being added in the garbage bin area. This week we talked about losing one inch of ceiling height to accommodate our new light fixtures. Anchor walls should be going up on addition. One delay was weather and one was the delay in getting permits.

- We are ahead of schedule on framing the inside. The delivery date on the south wing where the church is currently operating will be the last to be done.
- Chris, our current supervisor is being moved to a project in Minneapolis. Our new supervisor will be Tony. They both are very reliable and great to work with.
- The transition committee has been meeting. Darrin and Wendy Terry are working on logistics. Todd is working on scheduling. The first thing for the progress group is room numbers. That group will also be involved in emergency packet and planning. A group is working on inventorying our current furniture. The staff will get the ability to cull through their belongings and purge what we don't need so we don't move things needlessly.
- The transition committee would like the board to consider moving the start and/or end time of school as we move to our new location. David suggesting starting gathering information and it's just a review, not a decision.

## **8. Executive Committee**

### **A. Board Chair, David Goeske**

1. Discuss Ongoing Committee Reports
  - Most committees have the ability to make decisions like finance committee, facility planning, etc. All our committees need to be posting minutes and agendas well in advance so if people would like to attend those meetings they know what's going to be discussed.
  - All committee chairs or secretaries need to email Heidi their meeting dates for the year, names of the chair and secretary if there is one and location of meeting.
  - Board packet submissions need to be in by the Thursday before the board meeting. It takes time to put the packets together.

### ***Beacon Academy School Board Goals the 2016-2017 School Year:***

- 1. Student academic excellence*
- 2. Teacher and administration excellence*
- 3. Remove barriers to expansion*

**Board Workshop-** None

**Old Business-** None

**Action Items-**

**NEXT MEETING IS November 17, 2016 @ 6:30 p.m.**

## **MOTION TO ADJOURN**

Motion to adjourn at 7:57 forwarded by Mike, seconded by Brandon. Approved unanimously.  
Meeting adjourned at 7:57 p.m.

**Approved on** \_\_\_\_\_

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**Heidi Sheard, Secretary**  
**Beacon Academy School Board**