

Minutes for 2013 10 09 Meeting of the Facility Planning Committee (FPC)
 Location: Beacon Academy (Room 9-11)

Attendees:

1. Tom Branham
2. Ann Marie Roder
3. Christa Ray
4. Rob Kalinsky

No.	Issue	Discussion	Owner	Old Action	New Action
1	What information is needed from the school board for this committee to function?	<ol style="list-style-type: none"> 1. What type of facility does the school board want? Is the K-8 four section vision still applicable? 2. Does the school board want to build or rent? 3. What is the school board's budget for a new facility? 	RAK	Discuss with school board.	Discuss with school board.
2	Should the Cushman Wakefield contract be renewed for 2014?	<ol style="list-style-type: none"> 1. The current contract ends in Dec 2013. 2. Cushman Wakefield is open to extending for the same terms for 2014. 3. Cushman Wakefield has a lot of institutional knowledge. 4. Consider having Cushman Wakefield attend another school board meeting to answer board member's questions. 	RAK	Discuss with school board.	The FPC recommends that the contract be extended. RAK to meet with CW and ask them to attend the next Board meeting.
3	Does the school board want the FPC to provide information related to MN Stat. 124D.10 subd. 17a?	<p>Develop a report that:</p> <ol style="list-style-type: none"> 1. demonstrates the lack of facilities available to serve as a school; 2. has been operating for at least eight consecutive school years; 3. has had a net positive unreserved general fund balance as of June 30 in the preceding five fiscal years; 4. completes a feasibility study of facility options; 5. has a long-range strategic and financial plan that includes enrollment projections and demonstrates the need for constructing a new school facility; and 6. has a plan for the expansion or new 	Jordan Ford	Discuss with school board.	RAK to review the information collected by Jordan and Ann Marie. Start preparation of a memorandum detailing all of the statutory requirements.

		school facility, which describes the parameters and budget for the project.			
4	Should the meeting time (second Wed of each month) be moved to allow more people to attend the FCP meetings?	Consider moving the meeting date to a different night. Wednesdays are busy for many people.	RAK	Move the meeting date.	Move meeting date to 2d Tue of each month.
5	Provide access to the SharePoint cite for all FPC members.		Ann Marie		RAK sent out access information to all members of the FPC.
6	Create a communication to the Beacon community about facility planning.	<p>Consider the following statement to be sent to the Beacon Academy community (students, parents, teachers, etc.):</p> <p>The Beacon Academy School Board is actively considering how to best serve its current and future students. One aspect of this mission is to find the best facilities for the school.</p> <p>As you may have heard, the School Board is considering options like leasing or purchasing new space for the school. This is a process that will take place over an extended period of time and always within the context of the school's mission:</p> <p>To provide Twin Cities families with a proven, rigorous and content-rich curriculum integrated with sequential Spanish language instruction.</p>	RAK		RAK to present this language to the Board for consideration.

		<p>The School will create a results-driven small learning community built around a culture of positive character development and committed parental involvement.</p> <p>The School Board recently formed a Facility Planning Committee to assist in exploring options for the school's future facility needs. This committee is made up of Board members, teachers, and parents.</p> <p>If you have questions or concerns about the future plans for Beacon Academy's facilities, please feel free to attend a Board meeting or Facility Planning Committee meeting. Each meets monthly, and the times for these meetings are posted on the Beacon Academy web site. Specific inquiries can also be directed to the head of the Facility Planning Committee, Rob Kalinsky, at rkalinsky@beaconacademy.com.</p>			
7	Does IQS appreciate the activities of the FPC?	It was recommended that we contact IQS to assure that IQS understands the activities being performed by the FPC.	RAK		RAK will initiate contact with IQS.