

CALL TO ORDER Melanie Spall called the meeting to order to at 6:32 p.m.

1.ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
David Goeske (President)		✓
Melanie Spall (Vice President)	✓	
Jacque Lee (Treasurer)	✓	
Heidi Sheard (Secretary)		✓
Todd Alle	✓	
Matt Goodman	✓	
Meg Herlofsky	✓	
Brandon Huberty	✓	
Jennifer Hodge	✓	
Rob Kalinsky	✓	
Keith Johnson(ex-officio)	✓	
Sean Koster(ex-officio)	✓	
Kris Achter (ex-officio)	✓	

MISC. ATTENDEES: SARA HINES, JOANNA PEDERSON, KRIS GAPINSKI, CHRISTA VANZEE, CONNIE WILDER, NORMA NISTLER, NICHOLAS MEYER, PAUL DONOVAN

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

Heidi Sheard arrived at 6:33pm

4. Approval of Agenda

Motion:	To approve the agenda:							
Made by:	*Jen Hodge			Seconded by:	*Jacquie Lee			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee	x		
Decision:	Passes							

5. School Spotlight-Destination Imagination (Joanna Pederson)

- This is a program where we had several students in teams. There were many challenges to choose from. We chose a structural challenge. The students chose to make a musical instrument that could hold a lot of weight and they had to be creative. They also performed a skit and brought outside ideas into the project. They used a lot of critical

thinking skills to solve a problem. The team blew everyone out of the water and got 3rd place. There were 7 students involved. We were very proud of them!

6. Open Floor Comments from Attendees

-none

7. Approval of Consent Agenda

Motion:	To approve the consent agenda: with the following corrections to the titles of the meetings							
Made by:	* Jacquie Lee			Seconded by:				*Brandon Huberty
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee	x		
Decision:	Passes							
	A. Approval of Minutes: <ol style="list-style-type: none"> 1. Board Working Session – March 14, 2016 2. Regular Board Meeting – March 17, 2016 3. Special Board Meeting – April 7, 2016 							
	B. Policy First Reading : <ol style="list-style-type: none"> 1. 410 Family and Medical Leave Act (FLMA) 2. 534 Enrollment Policy 							
	C. Policy Second Reading/Approval: None							

8. Board Reports

A. Treasurer’s Report –Jacque Lee/Keith Johnson

1. Review/Approval of Financial Report

- The enrollment report; currently 37 students on the waiting list
- The budget is being developed for the next school year.
- A lease aid certification form is being passed around for signatures by board members.
- The finance committee is making a positive recommendation for the board to pass the new pay structure for the support staff. Pay increases would be every two years vs. the current rate of six years.

Motion:	To approve the creation of a class system for the office and support staff:							
Made by:	*Jacque Lee			Seconded by:				*Meg Herlofsky
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee	x		
Decision:	Passes							

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, April 21, 2016 6:30 p.m.
 9060 Zanzibar Lane N., Maple Grove, MN 55311

Motion: To approve the tiered pay scale for the office and support staff for the upcoming school year:								
Made by: *Todd Alle			Seconded by: *Meg Herlofsky					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee	x		
Decision: Passes								

Motion: To approve a pay increase for the IT Administrator by \$5,000 for the upcoming school year								
Made by: *Todd Alle			Seconded by: *Meg Herlofsky					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee	x		
Decision: Passes								

Motion: To approve the financial report								
Made by: *Jen Hodge			Seconded by: *Todd Alle					
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee	x		
Decision: Passes								

2.ERCC Pay Structure Recommendation/Discussion

-This was covered during the financial report

B. Principal Report – Sean Koster

1. Enrollment Report

-Our wait list for next year is currently at 98. We are planning tours for the summer like we did last year.

Marketing increase was talked about in finance. Once we get final approvals in Crystal we will start marketing there.

2. Marketing Update

- Included in the board packet are some of the website splash pages. We are in the process of building our new website. The brochure is finished and will be handed out at the Maple Grove Business Expo and other community events in New Hope, Robbinsdale, Crystal areas once things are solidified. This is a tool and not the only plan.

-Maple Grove Business Expo is July 16th- we still need more people to man the booth.

3. Staff Working Agreements

- Working agreements will be made in two motions. Board members cannot vote on their own working agreements so they have been divided to take that into account.

Motion:	To approve the working agreements for Melanie Spall, Matthew Goodman, Jill Zarriello, Mike McCauley, Lindsay Johnson, Joanna Pederson, Lori Foecke, Kris Gapinski, Eldred Bach, Mallory Scherber, Samantha Springer, Jolee Mosier, Alissa Brooks, Karen Ellis, Michelle Liesmaki								
Made by:	*Rob Kalinsky				Seconded by:	*Meg Herlofsky			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	David Goeske			x-absent	Todd Alle	x			
	Melanie Spall			x	Meg Herlofsky	x			
	Heidi Sheard	x			Jennifer Hodge	x			
	Brandon Huberty	x			Rob Kalinsky	x			
	Matt Goodman			x	Jacque Lee	x			
Decision:	Passes								

Motion:	To approve the working agreements for Abby Refsland, Todd Alle, Jennifer Hodge, Brandon Huberty, Angel Jadinak, Heather Greibrok, Julie Markwardt, Lori Karcz, Emily Voye, Tom Kline, Lisa McCarthy, Paige Roth, Jamie Betts, Kris Achter, Kasey Lehman								
Made by:	*Matt Goodman				Seconded by:	*Jacque Lee			
Discussion:									
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain	
	David Goeske			x-absent	Todd Alle			x	
	Melanie Spall	x			Meg Herlofsky	x			
	Heidi Sheard	x			Jennifer Hodge			x	
	Brandon Huberty			x	Rob Kalinsky	x			
	Matt Goodman	x			Jacque Lee	x			
Decision:	Passes								

C. Assistant Principal Report – Kris Achter

1. Update on Grades 4-5 Academic Proficiency Policy

- This policy was put into place last year at this time. This was to help prepare students for middle school where there is an academic probation policy in place. They could be put on this plan by having too many N's or by teacher recommendation. We are in the middle of the meetings now.

2. Referral Data

- There is a power point in your board packet. Tri 2 number is the same as tri 1. It is typical to increase as the year goes on. You can see the breakdowns in elementary and middle school. Consequences include ISS, OSS and lunch detention.

9. Standing Committees

D. Curriculum Committee – Matthew Goodman

1. Overview of Curriculum Process

- The math curriculum is up for review. It's a curriculum we have been using for over 10 years and it's outdated. The process started in October. This curriculum will need to last for the next 10 years.

2. Explanation of Math Curriculum Exploration Process

- There was a Saxon math survey on a professional development day. All teachers were split into different teams. Feedback was asked for in four different areas. Some of the feedback: Saxon works well for students that are here from K-8. It's good for accelerated math. Saxon does not have room for differentiation, word problems are distracting to what's being asked among other issues. The different curriculums were reviewed by each grade level and given scores.

3. Math Curriculum Recommendation: First Viewing

-Math Expressions K-5 and Big Ideas 6-8. Both align to common core and MN state standards. They are developmentally appropriate.

Math Expressions: K-5 \$42,026

Big Ideas: 6-8 \$17,528

Total cost \$59,554. The amount for someone to come and train during a professional development day is \$6,450

Adjusted cost \$53,096

A question was raised about how the students will be able to transition. Because of the age appropriateness of the questions it should be a good transition.

The committee would like the board to vote on the new curriculum at next month's board meeting.

E. Technology Committee – Brandon Huberty

1. Koha Proposal

- Koha is a free library system software. It is being used by elementary, middle school and Spanish. Bywater solutions is a support system for Koha. It has training and support. The cost is \$1,200 annually. Would like to start it up next year and try it for one year.

The board took a 10 minute recess at 7:45pm. Jennifer Hodge left the meeting at this time. The meeting was called to order at 7:53pm.

F. Facility Planning Committee – Rob Kalinsky

1. Review Changes to Friends of Beacon Articles

-The articles were out of date. New law states we cannot have overlap of directors of the Beacon Academy board and FOB.

-Our counsel updated the documents.

Motion:	To approve the First restated and amended Articles of Incorporation of Friends of Beacon as presented in this month's board packet							
Made by:	*Rob Kalinsky				Seconded by: *Matt Goodman			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge			x-absent
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee	x		
Decision:	Passes							

2. Review Changes to Friends of Beacon Bylaws

-The biggest change does not require overlap of board members on the FOB board

Motion:	To approve the First restated and amended Bylaws of Friends of Beacon as presented in this month's board packet							
Made by:	*Rob Kalinsky				Seconded by: *Matt Goodman			
Discussion:								

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske			x-absent	Todd Alle	x		
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge			x-absent
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee	x		
Decision:	Passes							

3. Consider Possible Directors for the Friends of Beacon Board

-We need to make changes to the board makeup. Right now it's not that important but once bonding is complete and money starts to flow we need to have everyone in place. There is a document in the board packet that gives ideas of who would be good board members for FOB. Any recommendations should be sent to Rob. The timeline is the end of the year.

G. Review Aspects of the Crystal Site

1. Cash Flow

-There are no significant changes. We have a large contingency fund. The project could cost less since it's a remodel and not a build from scratch. Site work, driveway, site water, etc will cost a little more.

2. Budget

-We are on budget

3. Schedule

-there is a delay in Crystal approval of bonding process which could push back other timing issues. It does not delay the opening of the building in Sept 2017

4. Fit Plan

-There are a number of fit plan iterations. Options are related to where the nurse's office will be located. The building has been set up in pods. There will be refinements on this on Monday night at the FPC meeting. Everything fits; we are just trying to move things around to make the flow work for the school.

5. Site Improvement Plans

-First two pages is the layout and the last page is the landscaping plan and type of trees. It also shows how traffic will flow with cars and busses.
 -This is the recommendation that will go to the city.

H. Update on the Status of FF&E and Value Engineering for the Crystal Site

-We have flexibility at this site. There will be a decision about the boilers among other things. There are things we will need to purchase out of our general funds and that is being budgeted for. Lionsgate and Cornerstone have items that they will be leaving that we can acquire or purchase. We are determining what we want or need right now. The wiring is already in the budget for value engineering.

I. Update on the Status of the Purchase Agreement for the Crystal Site

-Purchase Agreement has been executed.

J. Update on the Status of the Conditional Use Permit for the Crystal Site

-we are working with the city on this item. There will be city meetings that will be attended by Beacon and CWN.

K. Update on the Status of Bonding for the Crystal Site

-One item that is pushing back the bonding and will not impact our timeline is the host approval process from the City of Independence.

L. Prepare for the Open House at the Crystal Site on May 7, 2016 from 1-3pm

-we will put some thoughts out soon and a save the date to the community.

Beacon Academy School Board Goals the 2015-2016 School Year:

- 1. Student academic excellence*
- 2. Teacher and administration excellence*
- 3. Remove barriers to expansion*

Board Workshop- None

Old Business- None

Action Items-

NEXT MEETING IS May 19, 2016 @ 6:30 p.m.

MOTION TO ADJOURN

Motion to adjourn at 8:39.m. forwarded by, Matt Goodman seconded by Jacquie. Approved unanimously.
Meeting adjourned at 8:39.m.

Approved on _____

Heidi Sheard, Secretary
Beacon Academy School Board