

CALL TO ORDER David Goeske called the meeting to order to at 6:34 p.m.

1.ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
David Goeske (President)	✓	
Melanie Spall (Vice President)	✓	
Jacque Lee (Treasurer)		✓
Heidi Sheard (Secretary)	✓	
Todd Alle		✓
Matt Goodman	✓	
Meg Herlofsky	✓	
Brandon Huberty	✓	
Jennifer Hodge	✓	
Rob Kalinsky	✓	
Keith Johnson(ex-officio)		✓
Sean Koster(ex-officio)	✓	
Kris Achter (ex-officio)	✓	

MISC. ATTENDEES: JACLYN MAY, PAUL DONOVAN, GERHARDT GLIEGE, KRIS GAPINSKI, JACQUIE TIMPERLEY, CORINNA PRICE

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda:							
Made by:	*Melanie Spall				Seconded by:	*Heidi Sheard		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle			x-absent
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee			x-absent
Decision:	Passes							

Keith Johnson arrived at 6:40pm

5. School Spotlight: Middle School Honor Roll

- We had 26 students on A honor roll and 69 students on B honor roll
- There are more rigorous standards for our students to get on the honor roll.

6. Open Floor Comments from Attendees: none

7. Approval of Consent Agenda

Motion:	To approve the consent agenda:							
Made by:	* Matt Goodman				Seconded by:	*Melanie Spall		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle			x-absent
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee			x-absent
Decision:	Passes							
	A. Approval of Minutes: 1. Regular Board Meeting –December 17, 2015							
	B. Policy First Reading : C. Policy Second Reading/Approval: 1. 441 Use of Internet, Email, Computers, Voicemail and Other Electronic Systems by Staff (Revision) 2. 442 Employee Use of Social Media (New) 3. 806 Crisis Management (New)							

8. Board Reports

A. Treasurer’s Report –Keith Johnson

1. Review/Approval of Financial Report

- Little changes from last month. We ran our first end of year MAARS report.
- There’s a new form of revenue called extended time revenue. We can receive it by having an academic class. The class has to happen after hours, optional and free. To get the money we need to submit the form before July 1.
- Sean mentioned that we can do it twice this summer and get \$15,000 minus expenses for the program. We are leaning toward a math camp.
- There are compliance issues like the affordable care act. We are working closely with ADP and other organizations.

Motion:	To approve the financial report							
Made by:	*Meg Herlofsky				Seconded by:	*Jen Hodge		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle			x-absent
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee			x-absent
Decision:	Passes							

2. Review/Approval of 2014 Form 990 Tax Return (school year 2014-2015)

-This form is filed every year

Motion:	To approve the 2014 Form 990 Tax Return for school year 2015-2015							
Made by:	*Meg Herlofsky				Seconded by:	*Brandon Huberty		
Discussion:								

Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Todd Alle			x-absent
	Melanie Spall	x			Meg Herlofsky	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Brandon Huberty	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee			x-absent
Decision:	Passes							

B. Principal – Sean Koster

1. Enrollment Report

- There are currently 64 students on kindergarten waiting list. We have another tour coming up next week. Waiting list numbers are still low. We are going to change how we market.
- We are currently enrolled at 409 students. We are traditionally at 415. We are 96% enrolled.

2. Bussing Update and Recommendation on Resolution

- Due to the inability of Northstar to finish providing bussing for us we asked for reimbursement of some routes. Beacon was to make payments in August, September and October for the school year. We paid August and September. We requested they reimburse us for any routes that showed up at 4pm or later. We asked for \$25,318.44. They have offered us \$16,228. Sean suggests we take the money and cut our losses.
- Jacquie Timperley: are we staying with this same bus company? Also concern over having her route still run behind consistently.
- Sean responded: we are sharing routes with Columbia Heights. We have another company that would like to work for us. We will see how the winter goes before we have a conversation with any bus companies for next year.

3. Academic Probation

- 8 middle school students on this list are brand new to our school. We see our test scores go down when our elementary students don't stay here for middle school. We receive new students that need to be brought up to our standards of learning. David mentioned that we are excited when new students come in and we are able to bring them up to speed.

4. Marketing

- We are embarking on a print campaign. See sample brochure in the packet.
- We are asking the school board to increase the marketing budget to help us bring in a company that will provide us a new website.
- ADG: marketing is recommending this company for our website. One of the biggest things they provide is the search engine optimization. They will help us market for many areas in our school. We are looking to use many digital platforms as we can to market to the public. They will also provide us monthly detailed reporting and monthly meetings to track how we are doing. The technology committee looked at all three companies and agrees that ADG can help us achieve our goals.
- David asked about mobile compatibility and ADA compliance.
- Other questions were asked that Sean will have answers to before the next board meeting.

9. Standing Committee's – Rob Kalinsky and Jaclyn May (Cushman Wakefield Northmarq)

A. Facility Planning Committee

1. Update on discussions with the City of Corcoran

- We've had multiple meetings with city. All have been very positive. Mayor is very supportive of the project.
- Another city council meeting next week.

2. Review/Discuss the Site Plan – to be provided

- We have been developing a site plan to submit to the city.

3. Review/Discuss the Space Program – see attachments

- We have a 4th revision of a fit plan. It shows how rooms will fit into the building.

4. Review/Discuss the Corcoran Expansion Schedule, Budget, Cash Flow

- We are still on track for a summer 2017 move in. We will be approving certain items and calling some special meetings to keep the project moving. Current building project is at 16 million. We are 1.2 million over budget currently. Cash flow is broken out by month. These are estimates and costs will vary. Much of this is deferred into the bonding.

5. Review/Discuss FF&E Items not Included in the Bonding

- There is some discrepancy as to what is included in the FF&E and how much it will actually cost Beacon.

6. Review/Discuss the Current Overage

- We are looking at deferring some costs to give us time to figure out how to reduce our overages.

7. Update on Corcoran Purchase Agreement Negotiations

- We are currently working with our attorney to finalize the language of the purchase agreement

8. Review/Discuss Alternative Expansion Option – Cornerstone Church site (formerly Lions Gate) – see attachments

- This option is 13 acres; two parcels. Total square footage is 63,000. We are not actively persuing this but it is an option we are willing to look into.

Beacon Academy School Board Goals the 2015-2016 School Year:

- 1. Student academic excellence*
- 2. Teacher and administration excellence*
- 3. Remove barriers to expansion*

Board Correspondence and Communication- None

Board Workshop- None

Old Business- None

Action Items-

NEXT MEETING IS February 18, 2016 @ 6:30 p.m.

MOTION TO ADJOURN

Motion to adjourn at 8:57p.m. forwarded by Meg Herlofsky, seconded by Melanie Spall. Approved unanimously. Meeting adjourned at 8:57.m.

Approved on _____

Heidi Sheard, Secretary
Beacon Academy School Board