

Facility Planning Committee Meeting Minutes

January 11, 2016

1. Attendees
 - a. Tom Kline
 - b. Gary Pooley
 - c. Melanie Spall
 - d. Eldred Bach
 - e. Kristen Gapinski
 - f. Darrin Enerson
 - g. Jaclyn May (Cushman)
 - h. Paul Donovan (Cushman)
 - i. Ann Marie Roder
 - j. Sean Koster
 - k. Nicholas Meyer
 - l. Robert Kalinsky
2. Discussed space program and reviewed preliminary building plans. Confirmed that Beacon requires a building of at least 66k sq ft.
3. Discussed the project budget.
 - a. Discussed “green” options including solar and LED. CWN will explore these options.
 - b. Discussed possible postponement of certain items, such as the ball fields.
4. Discussed the cash flow tracker, including the estimated outlay for due diligence prior to bonding.
5. Discussed the project schedule, including the negotiations for the purchase agreement. The seller is seeking certain clarifications regarding what will be required by the City of Corcoran.
6. Discussed options pertaining to the furniture and IT components that fall outside of bonding.
7. Discussed update on due diligence.
 - a. Soil testing is done.
 - b. Phase 1 testing is being completed.
 - c. Wetland study is delayed due to the government entity being closed for the winter months.