

CALL TO ORDER David Goeske called the meeting to order to at 6:34 p.m.

1. ROLL CALL present at time of meeting unless otherwise noted	Present	Absent
Board Member		
David Goeske (President)	✓	
Melanie Spall (Vice President)	✓	
Jacque Lee (Treasurer)		✓
Lindsay Johnson (Secretary)	✓	
Matt Goodman	✓	
Kris Gapinski	✓	
Kasey Lehman	✓	
Jennifer Hodge	✓	
Rob Kalinsky	✓	
Heidi Sheard	✓	
Marcus Mianulli		✓
Keith Johnson(ex-officio)	✓	
Sean Koster(ex-officio)	✓	
Kris Achter	✓	

MISC. ATTENDEES:

BRAD FIKSEN

2. PLEDGE OF ALLEGIANCE

(Choral reading of the Pledge of Allegiance)

3. BEACON MISSION STATEMENT

(Choral reading of the Beacon Academy Mission Statement)

4. Approval of Agenda

Motion:	To approve the agenda							
Made by:	*Melanie Spall			Seconded by:	*Jen Hodge			
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Kris Gapinski	x		
	Melanie Spall	x			Lindsay Johnson	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Kasey Lehman	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee			x-absent
					Marcus Mianulli			x-absent
Decision:	Passes							

5. Open Floor Comments from Attendees: None

6. School Spotlight: None

7. Approval of Consent Agenda

Beacon Academy Charter District 4124
 Regular Board Meeting Minutes, June 18, 2015 6:30 p.m.
 9060 Zanzibar Lane N., Maple Grove, MN 55311

Motion:	To approve the consent agenda with the changes listed: there were no board members who motioned Meg's appointment to the board. The board chair report will happen before the board reports. Kris Gapinski abstained when the motion was made to approve the agreement with Dougherty and Co.							
Made by:	*Kasey Lehman			Seconded by:			*Matt Goodman	
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Kris Gapinski	x		
	Melanie Spall	x			Lindsay Johnson	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Kasey Lehman	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee			x-absent
					Marcus Mianulli			x-absent
Decision:	Passes							
<ul style="list-style-type: none"> A. Approval of Minutes: B. Regular Board Meeting –May 28 , 2015 C. First Reading of Policy: None D. Second Reading/Approval of Policy 302 Executive Director Hiring, Supervision and Evaluation 404 Criminal Background Checks E. Approval to designate Venture Bank and Associated Bank as the official school depositories F. Approve Sean Koster and Keith Johnson to sign for investments on behalf of Beacon Academy G. Approval to authorize Keith Johnson, Board Chair and Board Treasurer to make electronic funds transfers between school accounts H. Approval of West Metro Learning Connections contract 								

8. Board Chair – David Goeske

1. Recognition of Outgoing Board Members

- Brad Fiksen, PTO President was here to present the outgoing board members with gifts of appreciation. Brad thanked them all and appreciated the partnership with the board to present these gifts. He thanked all the board members for the hard work they put into their positions on the board of directors.

(Brad left the meeting at 6:39pm)

9. Board Reports

A. Treasurer's Report –Keith Johnson

-enrollment was talked about at length and how important it is to the success of the school.
 -special session ended on Monday. There will be a 2% increase in state aid for 15-16 and they approved the same for next year. Increases are as follows: fiscal 17 \$35/student, fiscal 18 \$85/student, fiscal 19 \$132/student

-there is a proposed revised budget for 14-15. It is an improvement of \$60,000 which is 1.2% of the overall budget

-enrollment settled at 412.1 which added \$14,000 to the budget

-payroll came in under budget

-the server purchase was added to revised budget for this year.

Next year budget:

-only change is a minor update in declining enrollment boost.

-reduced curriculum expenses

-talked about having a meeting in July and august about priorities in school in case there is extra money to spend.

-David talked about having a special session in August to talk about budget issues.

- question was asked about the jump in special ed curriculum. Special equipment goes into that category. The budget is based on what the need was the year before so this can vary quite a bit. More expensive things might have been purchased this year.
- General education under expenditure for art, music, phy ed. When PTO gives money this increases the budget categories. This is reflected in donations we received this year from PTO.

1. Review/Approval of financial report and revised 14-15 budget

Motion:	To approve the treasurers report							
Made by:	*Melanie Spall				Seconded by:	*Lindsay Johnson		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Kris Gapinski	x		
	Melanie Spall	x			Lindsay Johnson	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Kasey Lehman	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee			x-absent
					Marcus Mianulli			x-absent
Decision:	Passes							

2. Review/Approval 2015-2016 Budget

Motion:	To approve the budget for the 2015-2016 school year							
Made by:	*Matt Goodman				Seconded by:	*Kris Gapinski		
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Kris Gapinski	x		
	Melanie Spall	x			Lindsay Johnson	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Kasey Lehman	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee			x-absent
					Marcus Mianulli			x-absent
Decision:	Passes							

B. Principal's Report – Sean Koster

1. Enrollment Report

- enrollment is accurate as presented. The office worked hard to go through registration packets and make sure all were accounted for. Any new spots will be filled as quickly as possible
- David asked if any conversations were had about adding 4 new kindergarten spots. Sean had conversations with the Kindergarten teachers but there have not been any decisions.
- David mentioned if we did offer 4 extra spots for Kindergarten there could be a discussion at the end of the year to see if the board wants to continue offering those spots the next year.
- some thought it was a step in the right direction and aligned with the vision.
- the board will have it on the agenda for more discussion and possible vote in July.
- Sean and Kris will have conversations with the Kindergarten teachers before the next meeting.
- Jen said that first grade would be more than willing to take 2 more students in each class and it would be students off the sibling waiting list.

2. Personal Time Off (PTO) use and options for staff

- Policy is going to governance along with some supporting documents
- It may not be approved before the beginning of the year.

- The school went to 10 days of PTO for full time staff when there was a pay freeze.
- The mentality of use them or lose them is not conducive to student learning.
- Sean suggested some possible solutions
 - Friday's and days prior to long weekends would be worth 1.5 or 2 PTO days
 - Blacking out PD days where PTO can't be used
 - Blacking out the first 3 weeks and last 3 weeks of school where PTO can't be used
 - Setting a limit to 7 people out on any one day (first come, first served)
 - Incentivizing not using PTO and paying out for not using 1/2 your allotted days
 Faculty: 5 left = \$300
 Full Time Hourly: 2.5 left = \$150
 Part Time Hourly: 1.5 left = \$100
 - Going back to 7 sick days and 3 PTO days
- Recommendation from HR and Administration
 - Blacking out PD days where PTO can't be used
 - Setting a limit to 7 people out on any one day
 - Incentivizing not using PTO

Discussion:

- Melanie suggested going back to having teachers call HR in the morning when they are out and not calling for a sub themselves.
- Rob thinks it's a better idea to pay out some unused days instead of taking it away.
- David suggested not allowing faculty to take PD days off. Most on the board agreed.
- Sean suggested thinking about it for a month and voting on it in July.

3. Lease Aid Approved

- Sean sent out the approval letter that lease aid was approved.

4. Q-Comp Annual Report

- Lori Karcz gave report to Sean. Motion needs to be approved by board

Motion: To approve the Q-Comp Annual Report								
Made by: *Kasey Lehman				Seconded by: *Jen Hodge				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Kris Gapinski	x		
	Melanie Spall	x			Lindsay Johnson	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Kasey Lehman	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee			x-absent
					Marcus Mianulli			x-absent
Decision: Passes								

5. Clifton Larson Allen Agreement

- They are our auditor and do our taxes. Fees are up \$100 from last year.

Motion: To approve Clifton Larson Allen as the school's auditor and tax preparer for the 2015-2016 school year								
Made by: *Melanie Spall				Seconded by: *Lindsay Johnson				
Discussion:								
Vote:	Member	Yea	Nay	Abstain	Member	Yea	Nay	Abstain
	David Goeske	x			Kris Gapinski	x		
	Melanie Spall	x			Lindsay Johnson	x		
	Heidi Sheard	x			Jennifer Hodge	x		
	Kasey Lehman	x			Rob Kalinsky	x		
	Matt Goodman	x			Jacque Lee			x-absent
					Marcus Mianulli			x-absent

Decision: Passes

C. Assistant Principal – Kris Achter

1. Recognition of 8th Grade Graduates: Attendance since Kindergarten
 - There were 15 8th graders that went from K-8th grade.

10. Standing Committees

A. Facility Planning Committee (FPC)

1. Activity Update

- We are signing agreements with Dougherty and RJM tonight
- Expansion option that is most favorable is Corcoran.
- We continue to look at expanding at Church of the Open Door
- We toured a facility in Brooklyn Park. Facility is smaller but has land to expand on. It's outside the current area we are looking at for boundaries. Facility sitting vacant for 2 years but we are unclear what the price is.
- There are other charter schools in that area.
- There are no current FPC meetings scheduled for the summer but there will be some
- need to talk about upcoming costs for the budget

2. Review Attorney Options

- Rob spoke with Craig Kepler and feels good about working with him. He has a background in working with charter schools.
- \$40-60k in legal fees for the project
- a sample engagement letter will be coming and he will be invited to a future FPC meeting.

Next meeting we will vote on officers and board committee chairs

Beacon Academy School Board Goals the 2014-2015 School Year:

1. *Student academic excellence*
2. *Teacher and administration excellence*
3. *Remove barriers to expansion*

Board Correspondence and Communication- None

Board Workshop- None

Old Business- None

Action Items-

- A. Sean talk with Kindergarten teachers and 1st grade teachers
- B. David will schedule a special meeting in August along with a session on Open Meeting Laws

NEXT MEETING IS July 16, 2015 @ 6:30 p.m.

MOTION TO ADJOURN

Motion to adjourn at 7:56p.m. forwarded by, seconded by Jen Hodge. Approved unanimously.

Meeting adjourned at 7:56p.m.

Approved on_____

Lindsay Johnson, Secretary
Beacon Academy School Board