

Beacon Academy Charter District 4124
 Board Meeting Minutes, August 13, 2009 6:00 p.m.
 9060 Zanzibar Lane N., Maple Grove, MN 55311

CALL TO ORDER Chairperson Tam Harken called the meeting to order to at 6:04 pm.

ROLL CALL (present at time of meeting unless otherwise noted)

Board Member	Present	Absent
Cathy Burke	✓	
Bob Zarriello	✓	
Tam Harken	✓	
Kalin Farrell		✓
Scott DesBles		✓

Board Member	Present	Absent
Jordan Ford (ex-officio)	✓	
Rainey Miller	✓	
Candace Johnson	✓	
Anne Ingvaldson		✓
Mindy Boehnen		✓

Board Member	Present	Absent
Anne Marie Roder	✓	
Terese Corey Blanck	✓	

ADVISORY MEMBERS None present

MISC. ATTENDEES The Paul Lentz family

PLEDGE OF ALLEGIANCE *(choral reading of the Pledge of Allegiance)*

APPROVAL OF CONSENT MEETING AGENDA: Forwarded by Terese Corey Blanck, seconded by Ann Marie Roder, unanimously approved except Director Cathy Burke abstained- absent from 07-16-09-board meeting.

Open Floor Comments: none

Treasurers Report-Bob Zarriello-(see handout)

- Bank Balance as of 7-31-09: \$291,360.00 plus \$250,000.00 CD (opened 9/29/08)
- We are still at 20% annual expenditure.
- Technology- ahead of the game- Darrin Enerson is doing a great job of being frugal with finances. The board originally budgeted \$60,000, as of right now only \$43,000 has been spent.
- Annual financial audit is September 28 & 29. Health Insurance Premiums increased 25-30% for the 2009-2010 year. Multiple factors contributed to this. Plans are being made for a work session before the next board meeting to receive an update from our insurance broker on options available to possibly reduce this cost without significant changes to the benefit plan. Information for the work session will be sent to board members for review by the end of the week. General education staff cost is approximately \$17,000 over budget.
- To date we have not received the \$10,000 security deposit from Quantum Development.

Motion:	To approve the financial report.		
Made by:	Cathy	Seconded by:	Rainey
Discussion:			
Vote:	Yea: all	Nay: none	Abstain: none
Decision:	passes		

Principal's Report(Jordan Ford):

- Enrollment update: we are doing really well. See handout. Currently we have 423 students enrolled, every class is overenrolled or at target class except for 8th grade, we have 268 students on the waiting list. There was the question posed to the board regarding keeping

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each section over enrolled but the consensus of the board was to wait until after Aug. 19th. The 19th is registration, so we will have a better idea of what the actual numbers are. Over 360 have indicated they are riding the bus/confirmed from the transportation committee.

Personnel:

- o Three working agreements: Megan Maus, Jennissa Wold, and Ramona Flores.

Motion:		To approve the working agreements for Megan Maus, Jennissa Wold, and Ramona Flores.		
Made by:		Seconded by:		Cathy
Discussion:				
Vote:	Yea:	all	Nay:	none
Decision:	passes			

- Special education position has been filled, the working agreement will be brought to the next board meeting.
- Transportation: Jordan met with American Transportation on Friday, students will arrive by 8:45 a.m., and they will continue to review the afternoon routes for an exact departure time.
- Superintendent's conference: Mr. Ford went to a conference yesterday. According to MDE, Charter school enrollment continues to go up, health of the schools has been improving. A more detailed summary will be coming soon.
- Facilities update:
 - o Thank you Paul Lentz for the smooth transition and the company he represents Bester-Brothers, for the excellent logistics during the move of the school. It has greatly assisted in a smooth transition.
 - o Furniture needs: currently the unpacked materials are on one side of the room, white boards are being identified to have magnetic skins applied, middle school will not be having lockers- this was communicated via letter from Mr. Koster in June. Monday August 17th, teachers can start unpacking. Jordan will be reminding staff that they should continue to keep in mind that we are sharing the room, LCD installation in classrooms is in process but will most likely not be completed by start of school.
- The hot lunch program area has been approved by the state. Thank you to our lunchroom supervisor Dana Adamson and Administrative Assistant Jeanette Olsen for all of their hard work!
- Dishwasher proposal (see attachment). The commodities account for the 08-09 year was funded higher than budgeted, therefore Beacon was able to purchase a refrigerator and potentially a dishwasher. Both models that Mr. Ford sent out are state approved, Bob Zarriello brought up the cost of heating up the water and the need to have discussions with Beacon's landlord before the purchase is complete. Mr. Ford mentioned how we are sharing it, so we might be able to make a compromise with Open Door.
- Insurance Update: regarding Health insurance, more will be discussed at the working session, which is to be scheduled before the next board meeting.
- Annual Report: Mr. Ford has suggested we outsource the formatting of our report, and on the 27th Jordan will have a quote for the board to approve. The report must be submitted to MDE by October 1st.
- AYP status: We did not make AYP for the 08-09 year. After contacting MDE Mr. Ford found that our Special Education population students overall did not score well. Mr. Ford will be meeting with the Special Education director to develop a plan to focus on. The administration, along with Special Education staff already made modifications to the schedule for the coming year to better accommodate the Special Education instruction needs

- PTO meeting: Mr. Ford met with the chair last week and communicated to her the desire of having the PTO meetings at the school location. The PTO acknowledge his request and may change their meeting location in the future but for now the PTO meeting will be conducted at the Lund's off of Highway 55.
- Mr. Ford is going to be bringing the Academic Probation Policy to Governance for review. Mr. Ford's suggested change would allow for more flexibility from the cut score that is the current practice. .
- Mr. Ford attended the Friends of Beacon Gaila at the Wayzata Country Club. He reported that Eagle Ridge Academy won the monetary award.

Assistant Director's Report (Sean Koster): none

PTO Report: none

Chairperson (Tam Harken):

- Tam Harken, Sean Koster, and Ann Marie Roder attended the First Annual Charter School Law Conference. It was very informative. She will be sitting down with Ann Marie Roder and Sean Koster to figure out how to present the information they received to the board.
- There is still no update from MDE regarding the required board training, which our board will need to begin by December of this calendar year.
- The board retreat may be an evening work session. The exact date, location, and time is to come.

Friends of Beacon (Bob Zarriello):

- Mr. Ford will be meeting with the realtor they have worked with in the past to assess any new properties in the area. Mr. Ford acknowledged that a meeting with the parents to give an update on the status of property searches will be scheduled. Mr. Ford did contact Robbinsdale school district and informed them of Beacon's continued interest in one of their open properties.

PTO- none

COMMITTEE REPORTS

- STANDING COMMITTEES
 - a. **Governance (Ann Marie)** –
 - b. **Wellness policy:** Governance will review a previous policy with the one recently presented by the Wellness Task Force. Terese Blanck brought up the swine flu (H1N1) and how that should be addressed. Ann Marie Roder emailed out the lottery procedures but after attending the Law conference there are additions, which need to be made therefore the policy, will be brought for the 1st reading at the next meeting.
 - c. **Executive (Tam Harken)** - None
 - d. **Finance (Bob Zarriello)**- None in addition to treasurer's report
 - e. **Technology Committee (Scott DesBles)**- None
 - f. **Curriculum (Rainey Miller)**- Rainey Miller has looked at the art standards sent out by MDE earlier in the month and states Beacon should not need to make any changes to the current curriculum. Kari Hagen (previous Art teacher) wrote an art curriculum and will pass it along to the new art teacher.
 - g. **Marketing and Public Relations (Cathy Burke)**- met today and decided to focus on updating the website. By next Friday, we will email the suggestions of what needs to

be added or changed on the website. Mindy Boehnen's brother has volunteered to update the website. The marketing committee wants direction from the board to see what the needs are. Figuring out what should be passed out to new families. The next meeting will be meeting on August 31st at 4:00.

- H. Transportation (Tam Harken)-** Right now there are five busses budgeted for this coming school year. Currently there are 360 students who have indicated they would be using bussing this coming year. The committee will continue to refine the numbers using the bus after registering day is completed

ON CALL COMMITTEES

- a. Fundraising and Grants-** Candace Johnson and Mindy Boehnen are looking at grants for LCD projectors. (Possibly Toshiba and Best Buy)
- b. Long-Range Planning-** None

Board Correspondence and Communication- There were two letters sent to Quantum Development, one was confirmed received (copies in minute book) regarding return of the \$10,000 security deposit. Per the lease agreement, Mr. Carlson has until August 29th to return the deposit. The board will need to discuss at the next meeting its course of action if the deposit is not returned.

Old Business- None

New Business- None

NEXT MEETING IS AUGUST 27, 2009 AT 6:00 P.M.

REVIEW AND APPROVAL OF NEXT MEETING AGENDA-

Motion to approve agenda forwarded by Ann Marie Roder, seconded by Terese Corey Blanck. Approved unanimously.

MOTION TO ADJOURN

Motion to adjourn forwarded by Ann Marie Roder, seconded by Terese Corey Blanck. Approved unanimously.
Meeting adjourned at 8:00 p.m.

Approved on _____

Candace Johnson, Board Member
Beacon Academy School Board