

Beacon Academy Charter District 4124
 Board Meeting Minutes, July 16, 2009 6:00 p.m.
 9060 Zanzibar Lane N., Maple Grove, MN 55311

CALL TO ORDER Tam Harken called the meeting to order to at 6:03 pm.

ROLL CALL (present at time of meeting unless otherwise noted)

Board Member	Present	Absent
Cathy Burke		✓
Bob Zarriello	✓	
Tam Harken	✓	
Kalin Farrell	✓	
Scott DesBles (6:32)	✓	

Board Member	Present	Absent
Jordan Ford (ex-officio)	✓	
Rainey Miller	✓	
Candace Johnson	✓	
Anne Ingvaldson	✓	
Mindy Boehnen	✓	

Board Member	Present	Absent
Anne Marie Roder	✓	
Terese Corey Blanck	✓	

ADVISORY MEMBERS Sean Koster

MISC. ATTENDEES Christina Holmes

SCHOOL MISSION STATEMENT *(choral reading) "To provide Twin Cities' families with a proven, rigorous and content-rich curriculum integrated with sequential Spanish language instruction. The School will create a results-driven small learning community built around a culture of positive character development and committed parental involvement."*

APPROVAL OF MEETING AGENDA: Forwarded by Terese, seconded by Candace, unanimously approved.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES 6-10-09: Forwarded by Candace, seconded by Bob, unanimously approved.

Open Floor Comments: None

Treasurers Report-Bob Zarriello

- June financial report (see handout)
 - Bank Balance as of 6-30-09: \$365,248.69, plus \$250,000.00 CD (opened 9/29/08)
 - *The fund balance is at 20.1%*
 - *Friends of Beacon has expenses totaling approximately \$115,000 which are currently secured by the \$250,000 CD.*
 - *PTO gave Beacon Academy a \$17,165.08 gift.*
 - *The board authorized \$40,000 for technology purchases and to date \$24,858.90 has been invoiced for services and products. More invoices and products received before June 30th are expected.*
 - *The audit is scheduled for September 28th and 29th*

Motion:	To approve the financial report.		
Made by:	Terese	Seconded by:	Ann Marie
Discussion:			
Vote:	Yea: all	Nay: none	Abstain: none
Decision:	passes		

- 2 year cost projection (see handout)

- *We have been operating at a 10% holdback and for the 2009-2010 school year there is a 27% holdback because of changes in legislation. The board and finance committee is going to have to be very diligent when spending money over the next 2 years.*

Motion:	Given that the site FOB pursued to purchase is no longer available Beacon Academy proposes to authorize a fund transfer in the amount of \$30,000 for the payment of site specific expenses encumbered related to the building development process.		
Made by:	Bob	Seconded by:	Ann Marie
Discussion:			
Vote:	Yea: all	Nay: none	Abstain: none
Decision:	passes		

Principal's Report(Jordan Ford):

1. Personnel Update

- Approval of working agreements for
 Darrin Enerson
 Sara Fabian-art

Motion:	To approve a working agreement for Sara Fabian for the 2009-2010 school year.		
Made by:	Kalin	Seconded by:	Anne
Discussion:			
Vote:	Yea: all	Nay: none	Abstain: none
Decision:	passes		

- Resignation-Kristy Fehr
- Special Education posting
- Office staff – salaried versus hourly
 - *There are 2 office staff members that work full time (summer hours included). It would be helpful if their salary would be spread evenly throughout the school year to make budgeting easier for them. If this option is implemented, the position would be salary non-exempt, and the employee hours will still need to be tracked. Jordan is going to work through the details with Jan Allen (human resources) for this process.*

- Other

2. PTO Monthly meetings – meeting with Rachel- *The PTO has indicated it will hold its monthly meetings off the school grounds. Jordan would like to meet with the PTO president to express his desire to work together with them and to have the meetings at the facility to show that both organizations are united. The board supports Jordan in this decision.*

3. NWEA Fees – Package Pricing Migration Plan (attached)

- a. *They are going from an ala-carte pricing to a package pricing for testing. It is a prorated pricing for the next 4 years so that the price increase will be gradual.*

Motion:	To approve Jordan Ford to move forward with the NWEA mitigation.		
Made by:	Anne	Seconded by:	Scott
Discussion:			
Vote:	Yea: all	Nay: none	Abstain: none
Decision:	passes		

4. Hanover Insurance Renewal quote-*This is a 10% increase for a total of \$16,332.*

Motion:	To approve Hanover Insurance Renewal for the 2009-2010 school year for \$16,332.		
Made by:	Candace	Seconded by:	Rainey
Discussion:			
Vote:	Yea: all	Nay: none	Abstain: none
Decision:	passes		
	The chances of finding another insurance company at this point is not very likely. This increase has not been figured into the budget.		

5. Aug. 4th – National Night Out (neighborhood picnic?)

a. *We could have National Night out with the church staff and their families or we could have a neighborhood gathering at the church. There are many other neighborhood gatherings that night as well, so it might be a good idea to do an event later.*

6. Other – to be shared at the meeting

a. Friends of Education Award announcement (Aug. 6, 2009)- *Jordan, Tam, Bob, and Sean will attend*

b. Minnetonka/Wayzata Garage Sale
 (4 teacher desks, four filing cabinets, one work table, one conference table, and a box of mouse pads for \$99! Trailer rental= \$35, experience=priceless!)

c. Change in Open Door Leadership as of July 31, 2009- *The senior pastor has resigned but that does not change who we have been working with from the church.*

d. Possible furniture donations from a private school in Plymouth

e. MACS- Copy of By-Laws for review and comment -*The by-laws are on the website, but there will be a disclaimer stating that they may be changing.*

f. Health Inspection Needs- *The area in front of where the food will be served should be tiled. Everything else appears to be fine.*

g. Nutrition Grant for Dishwasher was declined- *Jordan is going to look into the cost of installing a dishwasher.*

h. Parrish Family Adoption- *There is a Beacon Academy family that has a kindergartner enrolled for the 2009-2010 school year that is in the process of adopting a child from South America. Adoption requirements state that the family needs to be in the country they are adopting from for a certain amount of time before the adoption, meaning that the student enrolled at Beacon may miss a significant amount of school. There is a consensus from the board that we will agree to hold the spot of the student during the adoption process.*

i. Other- *Jordan sent a letter to the board chair of the Robbinsdale School Board Divestiture Committee indicating our interest in speaking at their meeting on August 19th regarding the potential properties their district is going to divest of. To date he has not received a response.*

Assistant Director's Report (Sean Koster):

1. Professional Development schedule (see handout)- *Sean has outlined a professional development schedule for the 2009-2010 school year stating what concepts would be covered and who is in charge of leading the professional development activities.*
2. Merit Pay (see handout)- *Sean outlined a merit pay summary for the 2007-2008 school year and the 2008-2009 school year.*

PTO Report: None

Chairperson (Tam Harken): Security Deposit from Quantum Development- *Tam drafted a letter to Clint regarding the security deposit. The money should be returned by August 29, 2009 as stated in the lease. This will be reviewed by legal counsel and then sent to Quantum Development.*

Friends of Beacon (Bob Zarriello): None (See Treasurer's Report)

COMMITTEE REPORTS

- STANDING COMMITTEES

- a. **Governance (Ann Marie)** – *The board agrees with the below four modifications to our Lottery procedures. They will be incorporated into a new Lottery Policy and presented to the board for a first reading at the next board meeting.*
 - a. Change the Kindergarten Lottery to a day at least two weeks before the 1-8 grade lottery.
 - b. Change the lottery application deadline to Feb 1st.
 - c. Lottery process will be overseen by one person from administration, the Enrollment Coordinator, one person from the Governance Committee, and one person from the Technology Department.
 - d. Add the new law of Teacher Child Priority. *This is for the 2010-2011 school year and these students would get the same as sibling preference. The board agrees to comply with current charter school law regarding this issue.*
- b. **Executive (Tam Harken)** - None
- c. **Finance (Bob Zarriello)**- None in addition to treasurer's report
- d. **Technology Committee (Scott DesBles)**- *The technology committee is looking to purchase wireless Internet for the building for \$5,000-\$8,000, teacher laptops for around \$13,000, and some new software and servers for approximately \$22,000. The IT committee is going to try to keep these expenses to \$40,000 of the \$60,000 budgeted. Scott would like to get someone with website design skills to make improvements and additions to the website during the 2009-2010 school year.*
- e. **Curriculum (Rainey Miller)**- *Rainey, Michelle Thyren, and Lori Karcz met this week to align Minnesota state standards with Core Knowledge in the area of science. They also revised the curriculum review cycle.*
- f. **Marketing and Public Relations (Cathy Burke)**- None
- g. **New Building (Ann Marie)**- None
- h. **Transition (Tam Harken)**- None
- i. **Transportation (Tam Harken)**- *The transportation committee is calling parents who have not signed up for the bus to see if they are planning on riding the bus and are planning to return to Beacon Academy this year. Tam talked to Tashitaa from American Transport, today about the possibility of not having shared routes. Shared routes are not going to be an option due to the high cost. There are discussions right now about the start and end times of the school day.*

- ON CALL COMMITTEES

- a. **Fundraising and Grants**- None
- b. **Long-Range Planning**- None

Board Correspondence and Communication- FOE Requested Information

Old Business- None
New Business- None

NEXT MEETING IS AUGUST 13, 2009 AT 6:00 P.M.

REVIEW AND APPROVAL OF NEXT MEETING AGENDA-

Motion to approve agenda forwarded by Candace, seconded by Kalin. Approved unanimously.

MOTION TO ADJOURN

Motion to adjourn forwarded by Terese, seconded by Mindy. Approved unanimously.
Meeting adjourned at 9:16 p.m.

Approved on _____

Anne Ingvaldson, Secretary
Beacon Academy School Board

APPROVED