

Beacon Academy Charter District 4124
 Board Meeting Minutes, October 8, 2009 6:00 p.m.
 9060 Zanzibar Lane N., Maple Grove, MN 55311

CALL TO ORDER Tam Harken called the meeting to order to at 6:02 pm.

ROLL CALL (present at time of meeting unless otherwise noted)

Board Member	Present	Absent
Cathy Burke	✓	
Bob Zarriello	✓	
Tam Harken	✓	
Kalin Farrell	✓	
Scott DesBles	✓	

Board Member	Present	Absent
Jordan Ford (ex-officio)	✓	
Rainey Miller	✓	
Candace Johnson	✓	
Anne Kronebusch	✓	
Mindy Boehnen		✓

Board Member	Present	Absent
Anne Marie Roder	✓	
Terese Corey Blanck	✓	

ADVISORY MEMBERS Keith Johnson

MISC. ATTENDEES Jill Zarriello, Chris Zarriello, Tiffany Zarriello, Mr. and Mrs. Zarriello (Bob's parents), Christina Holmes

PLEDGE OF ALLEGIANCE (choral reading of the Pledge of Allegiance)

APPROVAL OF CONSENT AGENDA (see meeting agenda)

Motion:	To approve the consent agenda.		
Made by:	Kalin Farrell	Seconded by:	Candace Johnson
Discussion:			
Vote:	Yea: all	Nay: none	Abstain: Cathy Burke, not present at the meetings
Decision:	passes		

Open Floor Comments: None

Treasurers Report-Bob Zarriello-(see handout)

- Bank Balance as of 9-30-09: \$370,225.65, plus \$250,000 CD (opened 9-29-08, matures 9-30-09)
- *The fund balance is still at 20%.*
- *The audit was performed on August 28th. Thanks to Keith Johnson and Jan Allen for their hard work and preparation with getting things ready for the audit.*
- *Keith Johnson prepared a handout of cash flow projection with the 27% holdback for the school year (see hand out).*
- *We have received our first payment from the federal government stimulus plan. The state though, has made a corresponding reduction in their payments to us thereby wiping out any positive affect to our net income.*

Motion:	To approve the financial report.		
Made by:	Ann Marie Roder	Seconded by:	Terese Corey Blanck
Discussion:			
Vote:	Yea: all	Nay: none	Abstain: none
Decision:	passes		

Principal's Report (Jordan Ford):

1. Enrollment Update- Handout- *We have 394 students currently enrolled. The reduction in the number of students was because of 2 large families that moved out of state after school began. Ten students left the school since the beginning of the school year and 8 of them moved out of state. We did not know that these students were moving before school started. Christina Holmes filled the spots in elementary, but there are no students on the waiting list for grades 5-8.*
2. Superintendent's Conference- Summary
 - a. ISD 181 is using an electronic tracking system for their Q-Comp SMART Goals
 - b. New MCA-III tests will be computerized for 2011
 - c. State is working with NWEA to create statewide tests that are competency based
 - d. Students would be able to take the test up to 3 times when they feel they are ready to test
 - e. State budget- cost of living index to be 1.4% FY 2009; 0.5% FY 2010; 2.2% FY 2011
 - f. Ideas for delivering K-12 education more effectively include going to a 4 day week, consolidating more districts and greater use of on-line learning
3. Marketing in the Maple Grove Osseo Community Guide- *Jordan Ford suggested putting an advertisement in this publication and will have the marketing committee look into it.*
4. Global Connect- Parent Notification System Update- *All names will be uploaded and there will be a test right after MEA break.*
5. Donation- *We received a donation from a Beacon Academy family for \$5000.*

Assistant Principal's Report- as needed (Sean Koster): None

PTO Report: *The PTO is meeting on Tuesday, October 13th and is currently working hard on the silent auction.*

Chairperson (Tam Harken):

- a. **Review MACS Employment In-Service Module-** *We still have not heard from the state about board training. We read an article about the "Whistle Blower Law," which is a Minnesota State Statute. This year we are going to make sure that the board handbook contains information on the "Whistle Blower Law," add the "Whistle Blower Law" to the Personnel Handbook, and ensure that the Board has developed procedures to ensure compliance with the law.*
- b. **Treasurer Appointment to replace Bob Zarriello-** *Keith Johnson will come to the board meetings to present the financial report. Terese Blanck will review the check register and has volunteered to be the treasurer on an interim basis.*

Motion:	To nominate Terese Corey Blanck as Treasurer.		
Made by:	Scott DesBles	Seconded by:	Kalin Farrell
Discussion:			
Vote:	Yea: All, but Terese Corey Blanck	Nay: none	Abstain: Terese Corey Blanck
Decision:	passes		

- c. **Approve removal of Bob Zarriello as authorized signer**

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Motion:	To remove Bob Zarriello as an authorized signer		
Made by:	Kalin Farrell	Seconded by:	Candace Johnson
Discussion:			
Vote:	Yea: All, but Bob Zarriello	Nay: none	Abstain: Bob Zarriello
Decision:	passes		

d. Approve addition of newly elected Treasurer as authorized signer

Motion:	To approve Terese Corey Blanck to be an authorized signer on Beacon Academy accounts.		
Made by:	Ann Marie Roder	Seconded by:	Cathy Burke
Discussion:			
Vote:	Yea: All, but Terese Corey Blanck	Nay: none	Abstain: Terese Corey Blanck
Decision:	passes		

Friends of Beacon (Bob Zarriello): *The \$250,000 CD that was authorized in the resolution on September 17th 2008 has now matured. Friends of Beacon and the Beacon Academy Board believe that value still exists in the new building design plans. This and related costs come to \$88,391, and could potentially still be reimbursed by a future school construction job. The Beacon Academy Board needs to vote to authorize using \$95,000 cash to secure a reduced, replacement line of credit for Friends of Beacon. The following is a breakdown of the costs covered by the \$95,000: \$88,391 in principle interest that will accrue and the 990 filing fees.*

Motion:	Any officer or director of Beacon Academy is authorized to execute documents necessary to establish a \$95,000 Certificate of Deposit at Venture Bank to serve as security for line of credit for FOB for principal, interest, and tax filing fees.		
Made by:	Bob Zarriello	Seconded by:	Terese Corey Blanck
Discussion:			
Vote:	Yea: all	Nay: none	Abstain: none
Decision:	passes		

Due to Bob Zarriello's resignation from the Beacon Academy board, a new sitting Beacon Board member needs to come forward for the Friends of Beacon board. Ann Marie Roder volunteered to be on the Friends of Beacon Board and the Beacon Academy board supports her.

Jordan Ford met with a Maple Grove City Planner and looked at a property that is 8-12 acres that is not too far from here. He is also looking at properties in southern Maple Grove and is pursuing Capitol Impact as a funding mechanism. Jordan Ford also met with a gentleman that has connections with the Osseo School District.

COMMITTEE REPORTS

- STANDING COMMITTEES
 - b. Governance (Ann Marie Roder)** – *The governance committee met on Tuesday and went through the 515 document (protection and privacy of student records). Once this document is approved, the committee will start working on Title 1. They will meet again on November 2nd.*
 - c. Executive (Tam Harken)** – *Tam Harken is working to revise the evaluation tool for mid-year evaluations for administration.*
 - d. Finance (Bob Zarriello)**- *None in addition to treasurer's report.*

- e. **Technology Committee (Scott DesBles)**- *Scott DesBles, asked if we are we bound to do e-mail archiving in an education environment? Tam Harken says that we are required to keep student data. Jordan Ford will check with MACS on legal procedure. Access points for wireless Internet are delayed again and hopefully will arrive next week. Free anti-virus software is going to be installed on the school computers. During MEA, the lab computers will be stripped down and cleaned up. The next meeting will be November 10th.*
 - f. **Curriculum (Rainey Miller)**- *Michelle Thyren and Rainey Miller had a lead teacher day and started to organize language arts standards with Houghton Mifflin. They had a meeting with parents to discuss the Curriculum Review Cycle. They formed sub-committees to look at different curriculums. Rainey will present at a staff meeting on October 21st on inquiry based learning.*
 - g. **Marketing and Public Relations (Cathy Burke)**- None
 - h. **New Building (Ann Marie Roder)**- None
 - i. **Transition (Tam Harken)**- None
 - j. **Transportation (Tam Harken)**- None
- ON CALL COMMITTEES
 - a. **Fundraising and Grants**- *Candace Johnson met with a parent that is interested in helping out with grants. Candace would like to write a grant to get SMART boards and projectors for every classroom.*
 - b. **Long-Range Planning**- None

Board Correspondence and Communication- *Tam Harken and Jordan Ford received a letter from District 281 in response to the letter that they sent (original placed in minute book). Tam and Jordan will meet with the chair of the Robbinsdale board and 3 other board members on October 13th.*

Old Business- *The board has not heard from Quantum Development regarding the correspondence from the lawyer.*

New Business- *Rachel Parnes e-mailed Tam Harken about the Brilliance campaign. They want to know what the school needs. They want to raise money for a specific item. Terese Corey Blanck suggested raising money for musical instruments. Scott DesBles suggested supporting the Spanish curriculum.*

Scott DesBles asked about the middle school students using the elevator because of their heavy backpacks. The middle school team will discuss what the students absolutely need each day.

The dishwasher was not installed up to code so it is not yet being used. The dishwasher may also have a defective part because the water is not getting hot enough.

There was a discussion about replacing Bob Zarriello as a board member. Tam Harken suggested waiting until we found someone with a finance background. We also will need to elect a community member to the board at the next election cycle.

NEXT MEETING IS NOVEMBER 12, 2009 AT 6:00 P.M.

REVIEW AND APPROVAL OF NEXT MEETING AGENDA-

Motion to approve agenda forwarded by Candace Johnson, seconded by Candace Johnson. Approved unanimously.

MOTION TO ADJOURN

Motion to adjourn forwarded by Anne Kronebusch, seconded by Rainey Miller. Approved unanimously.
Meeting adjourned at 8:40 p.m.

Approved on _____

Anne Kronebusch, Secretary
Beacon Academy School Board

APPROVED